

Maryland Higher Education Commission Office of Student Financial Assistance

Edward T. and Mary A. Conroy & Jean B. Cryor

Memorial Scholarship Program



Information and Guidelines

Edward T. and Mary A. Conroy Memorial Scholarship & Jean B. Cryor Memorial Scholarship Program provides financial aid to:

- Sons, daughters, stepchildren, or the surviving spouse (who has not remarried) of members of the United States armed forces who died as a result of military service or who suffered a service-connected 100% permanent disability as a result of military service;
- A veteran who suffers a service connected disability of 25% or greater as a result of military service and has exhausted or is no longer eligible for federal veterans' educational benefits;
- POW/MIA's of the Vietnam Conflict or their sons, daughters, or stepchildren and was a resident of this State at the time the person was declared to be a prisoner of war or missing in action;
- Sons, daughters, stepchildren, or surviving spouses (who have not remarried) of victims of the September 11, 2001, terrorist attacks who died as a result of the attacks on the World Trade Center in New York City, the attack on the Pentagon in Virginia, or the crash of United Airlines Flight #93 in Pennsylvania;
- Sons, daughters and surviving spouses (who have not remarried) of State or local public safety employees or volunteers who died in the line of duty or who sustained an injury in the line of duty that rendered the public safety employee or volunteer 100% disabled; or,
- State or local public safety employees or volunteers who became 100% disabled in the line of duty.

Sons, daughters, or surviving spouses (who have not remarried) of a school employee who, as a result of an act of violence either died in the line of duty or sustained an injury in the line of duty that rendered the school employee 100% disabled

NOTE: A veteran applicant must have a disability of 25% or greater and have exhausted or no longer be eligible for federal veterans' educational benefits.

Applicants, and their parents if dependent, must be residents of Maryland and attend a Maryland postsecondary institution. The amount of the Edward T. Conroy award is tuition and mandatory fees at the institution you attend, but cannot exceed \$12,617 for the 2024 - 2025 academic year. Award amounts may not reflect subsequent tuition and fee increases made throughout the academic year.

The total dollar amount of all State scholarship awards may not exceed your cost of attendance, as determined by your school's financial aid office, or \$28,600, whichever is less. Awards to the sons, daughters or spouses of victims of the September 11, 2001, terrorist attacks may not exceed \$28,600 when combined with any other scholarships received by a student based on the student's status as a child or spouse of a victim of the September 11, 2001 terrorist attacks.

Awards may be held for five years of full-time (12 or more credits per semester) or eight years of part-time (6-11 credits per semester) attendance or a combination of both. Recipients may attend at either the undergraduate or graduate level. Audited courses cannot be used to reach the minimum credit hours required for full-time or part-time status.

Application Process: Initial applicants for the scholarship must submit the Edward T. Conroy Memorial Scholarship application form, **with all required documentation**, to the address below, and it **must be received by July 15, 2024**. Late applications will be considered as long as funds are available.

Selection: Awards are made annually, with renewal applicants given first priority. Initial applicants will be awarded based on the postmarked date of their **complete** application. The award amount is based upon enrollment status (full- or part-time), the cost of tuition and mandatory fees at the institution the recipient attends, and the number of eligible applicants. Late applications will be accepted; however, awards will only be made on the basis of available funds.

NOTE: Awards are subject to the availability of funds.

Complete and mail the application with required documentation to:

Hood College
Office of Financial Aid
Attention: Edward T. Conroy Memorial Scholarship Program
401 Rosemont Ave.
Frederick, MD 21701

Guidelines for the Edward T. and Mary A. Conroy Memorial Scholarship & Jean B. Cryor Memorial Scholarship Program

AUTHORITY

The Edward T. and Mary A. Conroy Memorial Scholarship & Jean B. Cryor Memorial Scholarship Program (Annotated Code of Maryland - Education Article Section 18-601) was consolidated with two other memorial scholarship programs in the 1990 Maryland General Assembly session. Under law (Annotated Code of Maryland - Education Article Section 18-204), the Maryland Higher Education Commission has the authority to establish regulations for the administration of this program.

PURPOSE

The Edward T. and Mary A. Conroy Memorial Scholarship & Jean B. Cryor Memorial Scholarship Program is designed to provide financial assistance to sons and daughters of deceased, missing in action or prisoner of war United States armed forces personnel, sons and daughters of deceased public safety personnel, surviving spouses who have not remarried of deceased public safety personnel, disabled public safety personnel and sons, daughters and/or surviving spouses of victims of the September 11, 2001 terrorist attacks, attending a Maryland postsecondary institution.

DEFINITIONS

The following terms have the meaning indicated.

1. "State or local public safety employee" means as a person who is:
 - i. a career or volunteer member of a fire department, ambulance/rescue company or squad;
 - ii. a law enforcement officer;
 - iii. a correctional officer.
2. "Disabled public safety employee" means a state or local public safety employee who sustains an injury in the line of duty that precludes the individual from continuing to serve or be employed as a state or local public safety employee.
If the individual is a volunteer member of a fire department, ambulance/rescue squad or company, the disability must preclude the member from continuing to be employed in a nonpublic safety occupation in which the member was engaged at the time of injury.
3. "Victim of the September 11, 2001 terrorist attacks" means was killed as a result of the attacks on the World Trade Center in New York City, the attack on the Pentagon in Virginia, or the crash of United Airlines flight #93 in Pennsylvania on September 11, 2001.
4. "Service connected" means, with respect to disability or death, that such disability was incurred or aggravated, or that the death resulted from a disability incurred or aggravated, in the line of duty in the active military.

ELIGIBILITY

To be eligible for the Edward T. and Mary A. Conroy Scholarship & Jean B. Cryor Memorial Scholarship Program, an individual must be accepted for admission or enrolled in the regular undergraduate, graduate, or professional program at a Maryland postsecondary institution, or in a 2-year terminal certificate program in which the course work is acceptable for transfer credit for an accredited baccalaureate program in an eligible institution on at least a part-time basis and be one of the following:

1. A. Be a son or daughter of a member of the armed forces or a State or local public safety employee who meets one of the conditions in B. below, and:
 - i. with the exception of a spouse, son or daughter of a State or local public safety employee killed in the line of duty;
 - ii. a student at a Maryland high school at the time of application (2004 only); or
 - iii. graduated from a Maryland high school within three months of application (2004 only).

- B. The member of the armed forces or the State or local public safety employee must meet one of the following conditions:
- i. served in the United States Armed Forces after December 7, 1941 and died or suffered a service connected 100% permanent disability as a result of military service;
 - ii. was declared to be a prisoner of war or missing in action as a result of the Vietnam Conflict on or after January 1, 1960;
 - iii. was a State or local public safety employee killed in the line of duty, or sustained an injury in the line of duty that renders the public safety employee 100% disabled; or
 - iv. was a victim of the September 11, 2001 terrorist attacks.
- C. a surviving spouse (a person who has not remarried) of a State or local public safety employee killed in the line of duty or who sustained an injury in the line of duty that rendered the public safety employee 100% disabled;
- D. a surviving spouse of a victim of the September 11, 2001 terrorist attacks;
- E. a 100% disabled public safety employee; or
- F. a Veteran who suffers a service connected disability of 25% or greater; and who has exhausted or is no longer eligible for federal veteran's educational benefits.

AWARD AMOUNT

The annual award may not exceed the equivalent annual tuition and mandatory fees of a resident undergraduate at a four-year public institution of higher education within the University System of Maryland, other than the University of Maryland University College and the University of Maryland, Baltimore, with the highest annual expenses for a full-time resident undergraduate.

Awards to the sons, daughters or spouses of victims of the September 11, 2001 terrorist attacks may not exceed the amount specified above when combined with any other scholarships received by a student based on the student's status as a child or spouse of a victim of the September 11, 2001 terrorist attacks.

APPLICATION PROCEDURES

Completion of a specific program application form is required for the Edward T. and Mary A. Conroy Memorial Scholarship & Jean B. Cryor Memorial Scholarship Program. The application form is available from the Office of Student Financial Assistance.

To apply, a student must provide:

1. a completed Application Form;
2. if a child is applying, a birth certificate showing the names of both parents;
3. if a spouse is applying, a marriage certificate; and
4. official verification from:
 - a. the United States Veterans Administration if the applicant's parent was killed, or suffered a service connected 100% permanent disability as a result of military service or is a prisoner of war or missing in action;
 - b. the United States Veterans Administration if the applicant is a Veteran who suffers a service connected disability of 25% or greater; and who has exhausted or is no longer eligible for federal veteran's educational benefits;
 - c. the State or local public safety personnel office if the applicant's spouse was killed in the line of duty;
 - d. the State or local public safety personnel office if the applicant's parent was killed in the line of duty;
 - e. the State or local public safety personnel office if the applicant, applicant's spouse or parent is a disabled public safety employee who sustained an injury in the line of duty that renders the public safety employee 100% disabled;
 - f. the nonpublic safety employer and the local public safety personnel office if the disability was a result of service while the applicant was a volunteer member of a fire department, ambulance/rescue squad or company; or
 - g. a copy of the death certificate that shows date, location and/or cause of death to have been as a result of the attacks on the World Trade Center, the Pentagon or the crash of United Airlines Flight #93 on September 11, 2001.

New applicants will be encouraged to apply by July 15 of each year, but applications will be accepted throughout the year. Awards will be made to students who apply after July 15 on a rolling basis as long as funds are available.

AWARDING PROCEDURES

Eligible applicants who receive the Edward T. Mary A. Conroy Memorial Scholarship & Jean B. Cryor Memorial Scholarship will be notified of the award in writing. In order to accept an award, a recipient must provide the Office of Student Financial Assistance with a written acceptance of the award.

The Office of Student Financial Assistance may not award more than 15 scholarships annually to Veterans who suffer from a service connected disability of 25% or greater.

PAYMENT

Payment is made directly to the institution the applicant is attending. At the beginning of each school term, institutions will be asked to review Billing Rosters provided by the Office of Student Financial Assistance to certify that the recipient is enrolled.

Upon receipt of the institution's certification, the Office of Student Financial Assistance will disburse the adjusted amount to be credited to the student's account.

RENEWAL AND CONTINUATION

An Edward T. Mary A. Conroy Memorial Scholarship & Jean B. Cryor Memorial Scholarship Program may be renewed on an annual basis for up to five years of full-time study or eight years of part-time study if the recipient:

1. is enrolled on at least a part-time basis in an eligible Maryland postsecondary institution; and
2. continues to meet all other eligibility requirements.

REVOCAION OF AWARD

An award will be revoked if any of the criteria stated in section F - Payment and section G - Renewal and Continuation are not met, or if the recipient makes any changes to name, address or any other information pertinent to the Edward T. and Mary A. Conroy Memorial Scholarship & Jean B. Cryor Memorial Scholarship Program and fails to inform the Office of Student Financial Assistance in writing.

APPEAL PROCEDURES

Appeals to decisions of ineligibility or revocation of an award are made to the Director of the Office of Student Financial Assistance. All appeals must:

1. be in writing;
2. be submitted within thirty (30) days of notice of ineligibility or cancellation of award; and
3. detail reasons and/or circumstances that would justify reversal of the original decision.

The Director will review each case and issue a decision no later than forty-five (45) days after receiving the appeal. All decisions of the Director are final.

Application

Complete and return this form by **July 15, 2024**

SECTION A - Applicant Information: (Please Print)

1. Social Security Number _____ - _____ - _____ Date of birth: _____ / _____ / _____
2. Last name: _____ First name: _____ MI: _____
Previous name under which records may be kept: _____
3. Permanent mailing address: _____
City: _____ State: _____ Zip code: _____
4. Home phone: _____ Work phone: _____
5. E-mail address: _____
6. Have you applied for this scholarship in the past? Yes No Year applied: _____
7. Has someone else in your family received this scholarship? Yes No
8. Name(s) of person(s) in your family who has/have received this scholarship: _____
9. Are you eligible for the program because you are a son, daughter, or surviving spouse of a victim of the September 11, 2001 terrorist attacks (deceased died as a result of the attacks on the World Trade Center, the Pentagon or the crash of United Airlines Flight #93)? Yes No

SECTION B - Current College/University Information:

1. Complete name of the Maryland institution you will attend in **2024-2025** academic year:
2. Degree sought: Undergraduate Graduate/Doctoral Anticipated date of graduation: _____ / _____ / _____
3. In Fall semester **2024**, I will enroll for: (please put a numeric amount in the space provided below)
No. of credits _____ full-time (12+ credits per semester for undergraduate; 9+ credits per semester for graduate student)
No. of credits _____ part-time (6-11 credits per semester for undergraduate; 6-8 credits per semester for graduate student)
4. In Spring semester **2025**, I will enroll for:
No. of credits _____ full-time (12+ credits per semester for undergraduate; 9+ credits per semester for graduate student)
No. of credits _____ part-time (6-11 credits per semester for undergraduate; 6-8 credits per semester for graduate student)

(Over, please)

SECTION C - Family Information:

The following information pertains to the family member who was killed as a result of military service in the United States armed forces; or, as a result of service as a State or local public safety employee or volunteer; or who suffered a service connected 100% permanent disability as a result of military service; or, was a victim of the September 11, 2001 terrorist attacks.

- 1. Social Security Number of person killed or disabled----- _____
- 2. Last name of person killed or disabled: _____ First name: _____ MI: _____
- 3. Relationship of applicant to person killed or disabled: _____
- 4. Branch of United States armed forces or name of public safety facility in which person killed or disabled served, if applicable:

- 5. Date of death or disability: ____ / ____ / ____
- 6. Address at date of death/disability: _____
City: _____ State: _____ Zip code: _____
- 7. Are you eligible for the program because you or your parent was a POW/MIA of the Vietnam Conflict? Yes No
- 8. Are you currently receiving any other student financial aid funds because you are the child or spouse of a victim of the September 11, 2001 terrorist attack? Yes No If yes, please list scholarship name(s) and amount(s):
_____ \$ _____
_____ \$ _____

SECTION D – (If applicable):

In the case of 100 percent disabled or deceased military personnel, and in the case of 25 percent (or more) disabled military personnel, please address the following questions.

Using a separate sheet of paper, explain the circumstances of the death or disability, the cause, and why it is considered service connected.

SECTION E - Pledge to Remain Drug Free and Certification:

To be completed by applicant:

As a condition of receiving a Maryland State scholarship or grant, I pledge to remain drug free for the full term of the award. Unlawful use of drugs and alcohol may endanger my enrollment in a Maryland college as well as my Maryland financial aid award.

I certify that the information given on this form is true and complete to the best of my knowledge.

Signature of applicant _____ Date _____

Information Release Authorization: Disabled applicant/parent must sign the following authorization statement:

I, _____ do hereby consent to the release of the requested information by the Veterans' Administration or the State or local public safety personnel office to the Office of Student Financial Assistance.

Disabled person's signature _____ Date _____

SECTION F - To be completed by the Veterans' Administration or the State or local public safety personnel office.

In the case of 100 percent disabled military personnel:

_____ has a 100 percent* disability rating, and his/her diagnostic codes are:
Print name of disabled person

Code(s): _____ Percentage(s): _____

*Veterans must be classified as 100% disabled (i.e., cannot be 90% disabled, but 100% unemployable).

In the case of 25 percent (or more) disabled military personnel:

_____ has a 25 percent (or more) disability rating, and his/her diagnostic codes are:
Print name of disabled person

Code(s): _____ Percentage(s): _____

- This person has exhausted his/her federal veterans' educational benefits.
- This person is no longer eligible for federal veterans' educational benefits.

In the case of deceased or 100 percent disabled public safety employees or volunteers:

Please briefly explain how the death or disability of _____ was classified as a result of State or local public safety service:
Print name of disabled or deceased person

This office is unable to provide the requested information.

I hereby certify that the information provided on this application is correct and contained in our records.

Print name of authorized official

Signature

Title

E-mail

Address

Phone number

City

State

Zip code

Date

SECTION G - Required Documentation

No application will be considered without the following materials:

- Completed application for the 2024-2025 academic year. Make sure you have completed all necessary sections.
- Copy of your birth certificate showing names of both parents if you are the son or daughter of a deceased or 100 percent disabled military person, POW/MIA of the Vietnam Conflict, deceased public safety employee or volunteer, or deceased victim of the September 11, 2001 terrorist attacks. Copies may be obtained from the State Department of Vital Records.
- Copy of your marriage certificate (if spouse of deceased public safety employee or volunteer or of deceased victim of the September 11, 2001 terrorist attacks).
- Copy of death certificate.
- Verification that you are 25 percent disabled from a service connected disability as a result of military service and have exhausted or are no longer eligible for federal veterans' educational benefits. (Section G required.)
- Verification that death as a result of military service, or that death or 100 percent disability was in the line of duty for a public safety employee or volunteer. (Section C and Section G required.)
- Verification that 100 percent disability was from a service connected disability as a result of military service. (Section C and Section G required. **Note: A copy of the disabled veteran's award letter may be filed instead of Section G).**

NOTE: Do not send original certificate(s); they cannot be returned.

Initial applicants are awarded based upon the postmarked date a complete application was received.

NOTE: Awards are subject to the availability of funds.

Application must be received by July 15, 2024 at:

Hood College
Office of Financial Aid
Attention: Edward T. Mary A. Conroy Memorial Scholarship
& Jean B. Cryor Memorial Scholarship Program
401 Rosemont Ave.
Frederick, MD 21701

Under provisions of the Americans with Disabilities Act, the material is available in alternate formats.
Please call (410) 260-4572, (800) 974-1024 ext. 4572, or (800) 735-2258 (TTY /Voice).