

**ADMISSIONS AGREEMENT BETWEEN  
COMMUNITY COLLEGE OF BALTIMORE COUNTY  
AND  
HOOD COLLEGE**

This Articulation Agreement (“Agreement”) is entered into by and between **Community College of Baltimore County** (the “Sending Institution”) and Hood College (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from **Associate Degree to Bachelor’s Degree**.

**A. Qualifying Students**

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

**B. Responsibilities of the Institutions**

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer from the Sending Institution into the Receiving Institution for the completion of the bachelor’s degree.
2. Hood College participates in general education block transfer. Students entering Hood with an A.A., A.S., or A.A.T. degree from a Maryland community college will have met all of Hood’s general education requirements, with the exception of a second composition course if not already taken. Additional courses may transfer toward completion of a bachelor’s degree. Students may contact the admission office for additional assistance in selecting courses at Sending Institution or for a full credit evaluation: [admission@hood.edu](mailto:admission@hood.edu) or 301-696-3400.
3. Additional Provisions
  - a. Graduates who enroll full-time at Hood College will be eligible for a transfer merit scholarship based on full-time admission. The scholarship will be renewable for a specific number of semesters, determined at time of admission.

Scholarship Name	Amount	Minimum Required GPA (transferrable courses only)
Founder’ Scholarship	50% of tuition	3.50
Trailblazer Scholarship	33% of tuition	3.00
Recognition Award	25% of tuition	2.50

- b. The above scholarship structure is subject to change, please refer to the most recent scholarship levels on the Hood College website

(<https://www.hood.edu/admission-aid/financial-aid/scholarships/transfer-student-scholarships>)

- c. Qualifying students not already eligible for the Founders' Scholarship may be considered for an increase to their transfer merit scholarship amount, based on an on-campus interview.
  - d. Qualifying students who transfer to Hood College and enroll on a full-time basis will be awarded a special Community College of Baltimore County Scholarship in the amount of \$500 per semester.
  - e. Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of "C" or better.
  - f. Students intending to transfer should complete the admission application for Hood following the third semester of their Associate Degree program. Students should contact the Financial Aid Office at Hood College as soon as possible in regard to college deadlines for financial aid. Students who have completed an associate degree at the Sending Institution are guaranteed admissions to Hood.
4. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Deborah Baker	Amy Warren
Title of staff person	Assistant Registrar	Transfer Admission Counselor
Email address	dbaker@ccbcmd.edu	Warren@hood.edu
Telephone Number	443-840-4647	301-696-3354

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

Articulation Contact	Sending Institution	Receiving Institution
Name of person	Nicole Zampino	Nikki Bamonti
Title of person	Coordinator of Articulation, Transfer and Prior Learning	Director of Undergraduate Admission
Email address	nzairi@ccbcmd.edu	Bamonti@hood.edu
Telephone Number	443-840-4647	301-696-3405

5. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
6. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and the Sending Institution will forward the updated agreement to the Maryland Higher Education Commission.

#### **C. Term and Termination**

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution. The Sending Institution will notify the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 5 year(s) to review the terms of this agreement, and renew or apply edits in written correspondence, copied to each party referenced in this document.

#### **D. Amendment**

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

#### **E. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

#### **F. Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

**G. Notice of Agreement**

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

**H. No Third-Party Beneficiaries**

There are no third-party beneficiaries to this Agreement.

**I. Representations and Warranties of the Parties**

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Community College of Baltimore County By: <u>Jack McLaughlin</u> Jack McLaughlin Interim Vice President of Instruction  <u>10/22/19</u> Date	Hood College By: <u>Andrea Chapdelaine</u> Andrea Chapdelaine President  <u>10/29/19</u> Date
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Date of next review (5 years from date of last signature): \_\_\_\_\_