

## Hood College and Garrett College Transfer Policy Agreement

This Enrollment Agreement ("Agreement") between Hood College, 401 Rosemont Avenue, Frederick, MD 21701 and Garrett College (hereafter referred to as "GC") 687 Mosser Road, McHenry, MD 21541 is effective September 1, 2018.

Whereas both entities recognize the need and importance of facilitating the transfer of students from GC to Hood College as these students pursue their educational goals; and

Whereas Hood College and GC recognize that to enhance students' transition, this Agreement between Hood College and GC shall be established; and

Whereas Hood College and GC have entered into this Agreement in the spirit of cooperation, mutually recognizing each other as quality institutions of higher education. An important consideration of this Agreement is to encourage and enable GC students who transfer to Hood College to complete an associate degree prior to transfer or post-transfer through the reverse transfer program.

### ***Benefits to GC Students***

GC students with at least 15 credits who enroll full-time at Hood College will be eligible for a transfer merit scholarship based on full-time admission. The scholarship will be renewable for a specific number of semesters, determined at time of admission.

| Scholarship Name        | Amount         | Minimum Required GPA<br>(transferrable courses only) |
|-------------------------|----------------|--|
| Leaders' Scholarship    | 40% of tuition | 3.50   |
| Trailblazer Scholarship | 33% of tuition | 3.00   |
| Recognition Award       | 25% of tuition | 2.50   |

1. The above scholarship structure is subject to change, please refer to the most recent scholarship levels on the Hood College website ([hood.edu/financial-aid/scholarships/for-transfer-students.html](http://hood.edu/financial-aid/scholarships/for-transfer-students.html))
2. GC students not already eligible for the Leaders' Scholarship may be considered for an increase to their transfer merit scholarship amount, based on an on-campus interview.
3. GC students who transfer to Hood College and enroll on a full-time basis will be awarded a special Garrett College Scholar Scholarship in the amount of \$500 per semester.
4. GC students will have a designated Transfer Counselor (non-academic) to provide general college information and resources.

### ***Eligibility***

To be admitted to Hood College, students must complete the following steps:

- Submit the appropriate online transfer application.
- Submit official transcripts from all post-secondary institutions attended.

- Meet the general transfer requirements as outlined in the Hood College Catalog.

Students interested in the associate degree completion program through reverse transfer of credit must complete a Request Transcript Authorization Form, available on the Hood College Self-Service site.

### ***Honors Program***

Students who have successfully completed an Honors Program at GC will be granted automatic acceptance into the Honors Program at Hood College and will receive an Honors Scholarship in the amount of \$1,000 per semester.

Students who have not completed an Honors Program at GC, but are interested in the Honors Program at Hood College are encouraged to examine the requirements for admittance in the Hood College Catalog.

### ***Phi Theta Kappa Honor Society***

GC students who are members of the Phi Theta Kappa (PTK) Honor Society are eligible to receive a special PTK scholarship of \$1,000 per semester.

### ***Residency at Hood College***

Housing is guaranteed at Hood College for all admitted GC transfer students who meet the housing requirements. Additional housing information can be found on the Hood College website (<https://www.hood.edu/residency>).

### ***Responsibilities***

GC will be responsible for

1. Advising all students regarding courses needed to complete an associate degree or coursework needed to complete the reverse transfer program.
2. Notifying students of transfer opportunities to Hood College by posting links to the agreement on the GC Counseling website (<https://www.garrettcollege.edu/transfer-services.php>).

Hood College will be responsible for

1. Ensuring that all GC students who apply for transfer to Hood College are considered on the same basis for admission to competitive programs, registration, financial aid, scholarships, student housing, parking and any other opportunities open to all students.
2. Provide contact and resource information from Transfer Counselor (non-academic) for transition and continuing orientation programs and resources.

**Review of the Agreement**

Hood College and GC will review this agreement every three years to make adjustments as deemed appropriate to maintain the integrity and for the improvement of the transfer process and student articulation. Changes will not adversely affect students already enrolled under the provisions of the existing enrollment agreement.

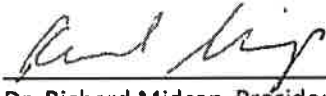
This enrollment agreement, plus all additional amendments, will remain in effect until terminated by either party upon written notice. Such notice should be given one year in advance of the date of termination so that students who entered under the enrollment agreement may take advantage of its terms for two years after termination becomes effective.



Dr. Andrea Chapdelaine, President  
Hood College

9/7/18

Date



Dr. Richard Midcap, President  
Garrett College

8/22/18

Date