Equity and Accessibility PowerPoint Resource Master List

As mentioned in the Equity & Accessibility presentation and PowerPoint, it is recommended that in addition to posting your lecture PowerPoint to BlackBoard, you should have a master list of resources that are referenced or hyperlinked in PowerPoints or other documents. This can be done on one document that is added to through the semester or some faculty have created a course Resource folder that holds all attachments, PDF's etc.

Having this resource provides a location available to all students where they will know where to go if they lost a copy or to avoid them having to go through each week of course material, each PowerPoint, etc. to locate information they need. This is also a helpful tool for faculty to eliminate constant emails or requests for "another copy of..." or "where can I find xxxx?"

If you just cut and paste from your PowerPoint or Word document, to your Word master list, your hyperlink will transfer over so you will not need to redo all hyperlinks. It doesn't have to be fancy!

- [Explore equitable and accessible forms of participation in virtual learning.](#)
- [record using Zoom](#)
- A [Zoom consent to record pop-up](#) function is available
- Share screen on Zoom [with PowerPoint presentation & captions](#) are available
- [Polling features in Zoom](#) or [Blackboard Collaborate](#)
- [Use breakout rooms](#)
- [infographic](#) from University of Oregon for Pros, Cons, and advice
- [Enable virtual background for Zoom](#)
- [Universal Design for Learning](#)
- [Calendar feature in Blackboard](#)

- [Outlook 365 Accessibility Features](#)
- [Accessibility Checker](#)

- [SensusAccess](#) available on Hood website to help make documents accessible

- [Accessible documents](#) (i.e. [PDF](#)s, [EPUB](#), PowerPoints, [accessible texts](#), etc.)
- [Print and share chat box](#), [lecture notes](#), [transcriptions notes](#) to BlackBoard
- Allowing alternative ways to participate (i.e. [ask a question in a chat box](#) rather than voicing it, [Shared documents to post questions/responses in comment boxes)](#)
- [How to add audio to PowerPoint](#)
- Add [Alt-Text](#) to graphs, Tables, screenshot images
- **[color choices for background/fonts](#)**,
- **font size** (minimum 14) and,
- Use **sans serif fonts** (i.e. Arial, Calibri, and Century Gothic), **serif fonts** (i.e. Times New Roman, Georgia), **slab serifs** (i.e. Rockwell, Avro)