GRADUATE SCHOOL ACADEMIC CONDUCT REGULATIONS

Academic Conduct: The Graduate School strives to maintain and enforce the highest standards of academic integrity. Accordingly, plagiarism and other forms of academic dishonesty are unacceptable and will result in disciplinary action. By accepting admission to the Graduate School, a student has also accepted to be governed by the stated regulations of academic conduct, and indicates a willingness to accept disciplinary action, if behavior is deemed to be in violation of those rules or in some way unacceptable or detrimental to Hood College. At the time of admission to graduate study, each student must sign a statement indicating his or her understanding of these regulations. Professed ignorance of what constitutes academic dishonesty does not excuse violations of these regulations.

All Hood College graduate students are expected to comply with the following rules of academic conduct.

☐ Examinations, Tests and Quizzes. During examinations, tests, quizzes, comprehensive examinations or other classroom work, no student shall give or receive aid in any way or form not authorized by the instructor.

☐ Papers, Essays, Oral Presentations and Theses. Presenting oral or written work that is not the student’s own (except as the instructor specifically approves) is dishonest. Any direct statement taken from other sources must be documented. Sources of information and of ideas or opinions not the student’s own must be clearly indicated. Instructors may prescribe limitations on the sources to be used.

☐ Projects and Reports. Unless otherwise directed, each student must do her or his own work, experiments, drawings and so forth, from her or his own observations. Students may work together provided that each member of the group understands the work being done, and provided that the instructor does not prohibit group work.

Violations of Academic Conduct

When an instructor has evidence that a graduate student is not in compliance with these expectations, it is the obligation of the instructor to bring it to the attention of the student and to evaluate the specific work as a zero. That zero is to be calculated into the final course grade. Instructors also reserve the right to assign a final course grade of “F” to a student for cases of academic dishonesty.

Students may appeal the action of the instructor by written petition to the Graduate Council through the dean of the Graduate School. The Graduate Council will investigate the appeal and render a decision, though this decision may be appealed to the dean of the Graduate School.

In perceived cases of extreme academic dishonesty, an instructor or program director may request a review by the Graduate Council. The Graduate Council will hear statements from the instructor and/or program director, and then from the student under review. If, after hearing both sides of the case, the Graduate Council finds the student to be in extreme violation of the Academic Conduct code, they will recommend dismissal from the program. The final decision will rest with the Graduate Council, though the student may appeal the decision to the dean of the Graduate School.

Academic Standing and Warning

A student whose cumulative grade point average (G.P.A.) is 3.0 or higher is in good academic standing, which is required for graduation. If a student’s G.P.A. drops below 3.0, he/she will be placed on academic warning. The G.P.A. must be restored to 3.0 within 9 credits completed or within one year from the term in which the G.P.A. fell below 3.0, whichever comes first. The 3.0 average may be restored by repeating courses or by taking additional courses. There are no limitations to the number of times a student can fall below 3.0 and restore his/her G.P.A. However, no more than 3 courses (9 credits) beyond those required for the degree can be used to raise the G.P.A. and all requirements for the program must be completed within the time limitation policy.

Academic Dismissal

A student on academic warning who does not restore the G.P.A. to 3.0 as required will be dismissed from the College for academic reasons. A student who has been found by the Graduate Council to be in extreme violation of the Graduate School’s regulations of academic conduct will be dismissed from the program and from the College (see Violations of Academic Conduct). Students who are dismissed from the College may not enroll in another graduate program or as a non-degree seeking student. A student may appeal academic dismissal as outlined in Exceptions to Academic Policies, Regulations or Requirements.

I, __________________________, (print name) have read the above academic conduct regulations.

Student’s Signature __________________________ Date ____________

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