



4Plus Undergraduate/Graduate Dual Degree Student Enrollment Form

To be eligible for this form, students must have submitted the 4Plus Dual Degree Request form and have been approved to pursue one of the above 4Plus programs. This form is used to identify and register up to 9-credits of graduate coursework (500-level), that can be applied to both undergraduate and graduate degrees. A minimum grade of B in graduate coursework is required for transfer to a graduate program. Courses will initially be applied towards the undergraduate degree and will be transferred to the graduate transcript and degree upon enrollment as a full graduate student in that program.

Name: _____ ID# _____

Undergraduate Major: _____

Potential Graduate Program: _____

I would like permission to take the following course(s) for undergraduate **and** graduate credit as part of the dual degree program:

Semester/Year: _____ Course number/section: _____
Semester/Year: _____ Course number/section: _____
Semester/Year: _____ Course number/section: _____

Financial Responsibility

By registering for classes, a student acknowledges responsibility for payment of tuition and fees generated by the registration. Failure to make payment by the specified due date will result in late fees. For more information on Hood College’s late fee policy, visit the Accounting Services webpage. Dropping coursework before the start of a term will result in a 100% refund/credit on tuition and fees. Dropping coursework during the drop/add period as indicated in the Academic Calendar, will result in an 80% refund/credit on tuition. After the drop/add period, students may withdraw from coursework, but will be responsible for all tuition and fees associated with that coursework, unless the course has not met. Failure to attend classes or to pay a billing statement by the due date does not constitute an official withdrawal. This withdrawal policy applies to all students who have registered for classes, including financial aid applicants.

Transcripts, grades, and registration for future semesters will be held until all financial obligations have been paid in full. If the student fails to withdraw officially from these courses by completing a withdrawal form in the Registrar’s Office on or before the specified deadline dates, the student is responsible for all tuition and fees associated with the registration. Failure to attend classes or to pay by the due date does not constitute an official withdrawal. This withdrawal policy applies to all students who have registered for classes, including financial aid applicants.

Collection Costs

By registering for classes, the student agrees that in the event the student becomes delinquent or defaults in paying charges due to Hood College, the student agrees to reimburse Hood College the fees of any collection agency, which may be based on a percentage at a maximum of 33 1/3% of the debt, and all cost and expenses, including reasonable attorney’s fees, that Hood College incurs in such collection efforts.

Student’s Signature/Date

Advisor’s Signature/Date

Graduate Program Director’s Signature/Date

For Registrar Use Only

- _____ 4Plus Dual Degree Request Form Approved
- _____ Ensure 4+ Coding entered in NonTrad field
- _____ Notes indicating courses to be used for both degrees entered
- _____ Registration Processed

Registrar Office Signature/Date