HOOD COLLEGE E-BILLING & PAYMENT PLAN INFORMATION

HOOD COLLEGE OFFERS 3, 4 AND 5 MONTH TUITION PAYMENT PLANS.
PAYMENT PLANS ARE AVAILABLE FOR FALL AND SPRING SEMESTERS.

ENROLLMENT IS FAST, EASY, AND AVAILABLE ONLINE!

ACCESSING THE E-BILLING SYSTEM

- ONCE THE STUDENT REGISTERS FOR CLASSES, A BILL/STATEMENT WILL BE CREATED AND SENT TO SELF-SERVICE THE NEXT BUSINESS DAY
- STUDENTS WILL BE NOTIFIED VIA THEIR HOOD COLLEGE EMAIL WHEN A NEW BILL HAS BEEN PUBLISHED, AND IS READY FOR VIEWING
- STUDENTS MUST ASSIGN A PARENT PIN FOR ANY PERSON WHO WISHES TO MAKE A PAYMENT, OR SIGN UP FOR THE PAYMENT PLAN ON BEHALF OF THE STUDENT. PARENT PINS CAN BE SET UP IN THE STUDENT'S SELF-SERVICE
- PARENT PIN ASSIGNMENT ALLOWS ACCESS TO BILLING INFORMATION ONLY. ACCESS TO GRADES, FINANCIAL AID, OR ANY OTHER STUDENT INFORMATION IS GRANTED ONLY TO THE STUDENT
- IT IS EXTREMELY IMPERATIVE THAT STUDENTS CHECK THEIR HOOD COLLEGE EMAIL ACCOUNT REGULARLY
- ACCOUNTING AND FINANCIAL AID ARE SEPARATE ENTITIES, SO THERE WILL BE DELAYS WITH TIMING OF POSTING TUITION AND RELATED EXPENSES, AND FINANCIAL AID AWARDS

HOOD COLLEGE

Graduate School | Give | Information For | Search

DISCOVER HOOD | ACADEMICS | CAMPUS COMMUNITY | ADMISSION & AID

HOOD COLLEGE

Discover Hood | Academics | Campus Community | Admission & Aid

401 Rosemont Ave. Frederick, MD 21701

301-663-3131

Campus Map

About the College →

Through an integration of the liberal arts and the professions, Hood College provides an education that empowers students to use their hearts, minds and hands to meet personal, professional and global challenges and to lead purposeful lives of responsibility, leadership, service and civic engagement.

Offices & Services
Library
News
Campus Events
Athletics

Bookstore
Directory
Work at Hood
Consumer Information
Pay my Bill

PARENT PIN/SELF-SERVICE LOG-IN

HOOD COLLEGE

Online Payments

Please Note: All **tuition** payments by students must now be made using Self Service. To make a tuition payment, please log into Self Service then click on the "Make a Payment" link on the "Finances" tab. Payments other than tuition can still be made using this site.

For parents and others making a tuition payment on behalf of a student, please use the following link once your student has set up your PIN: https://commerce.cashnet.com/hoodpay

If paying with a credit card you may pay online or in person. Visa, MasterCard and Discover credit cards will be accepted for online payment. Please note only Visa and MasterCard will be accepted if paying in person. The Accounting Office can be reached at (301) 696-3607.

Credit Cards Accepted:

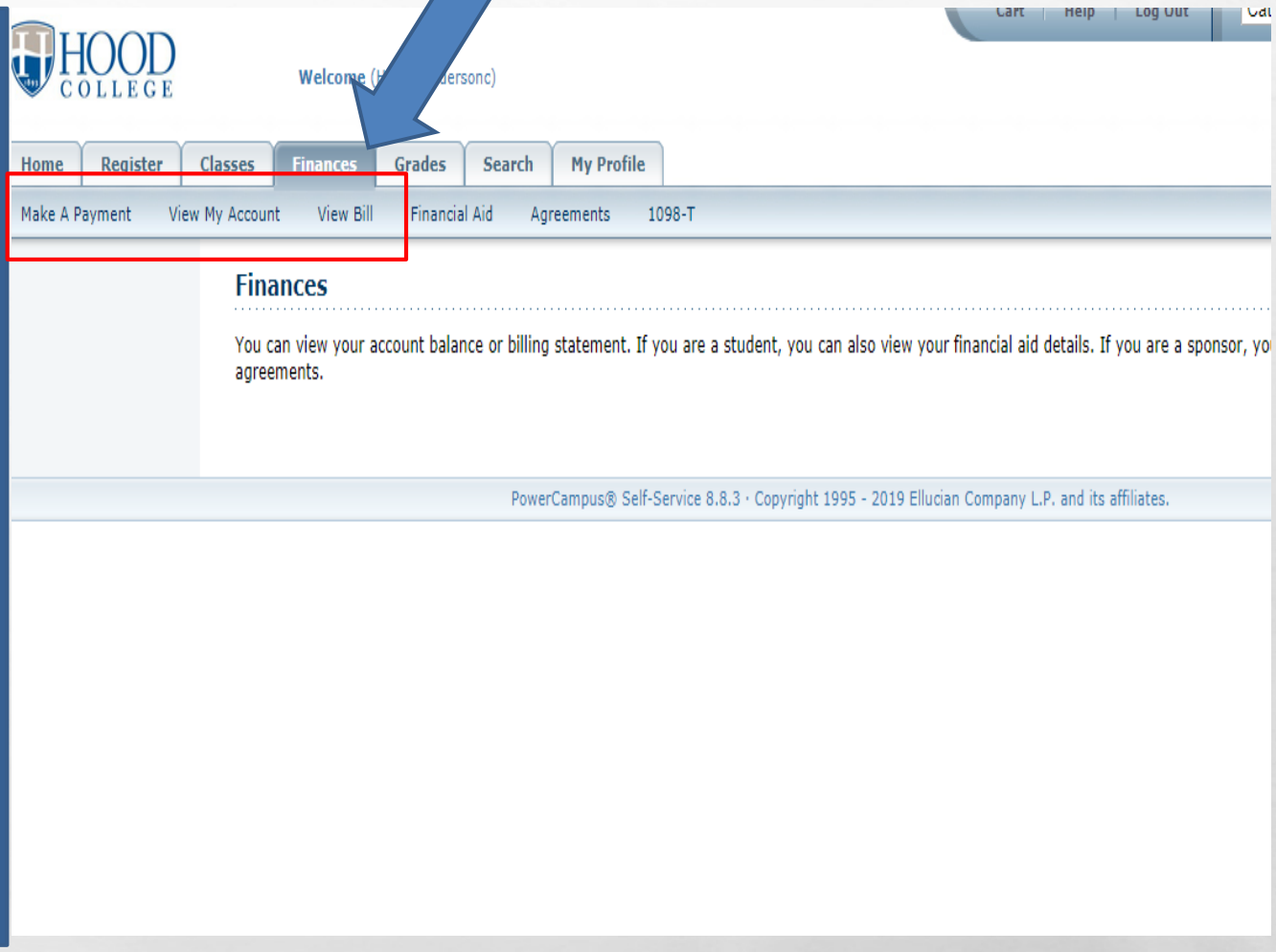
Select transaction type

Next Step

Self-Service Log-in for Students

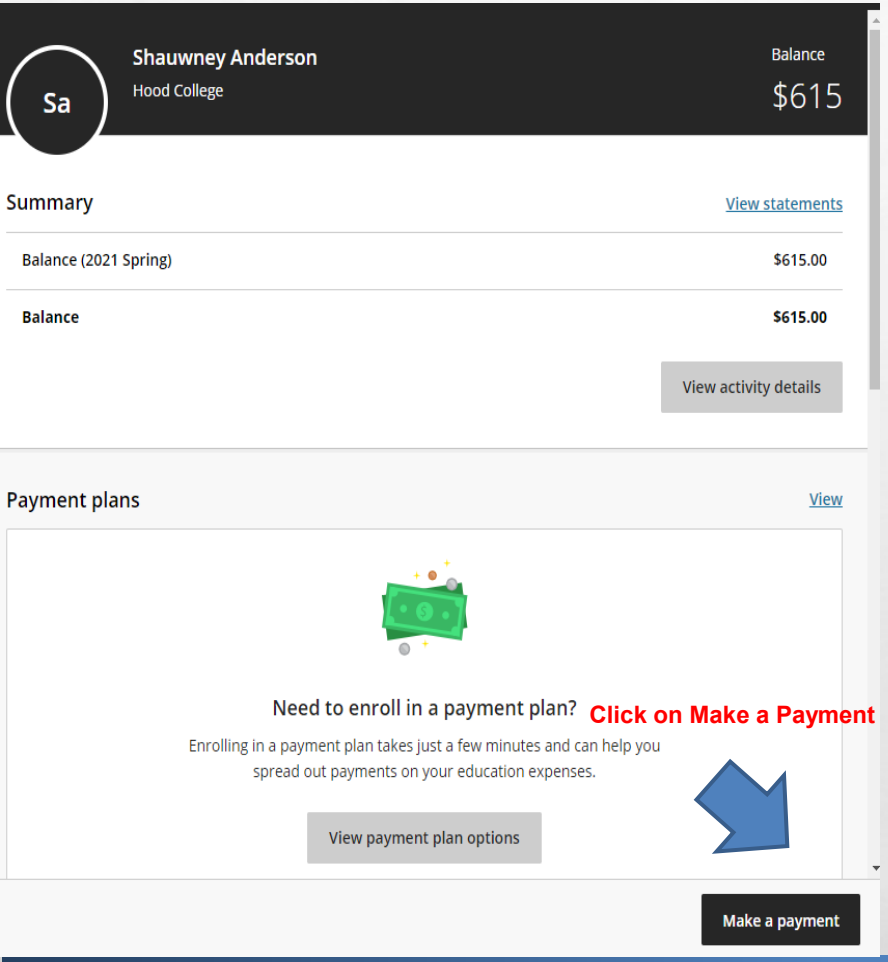
Parent PIN Log-in

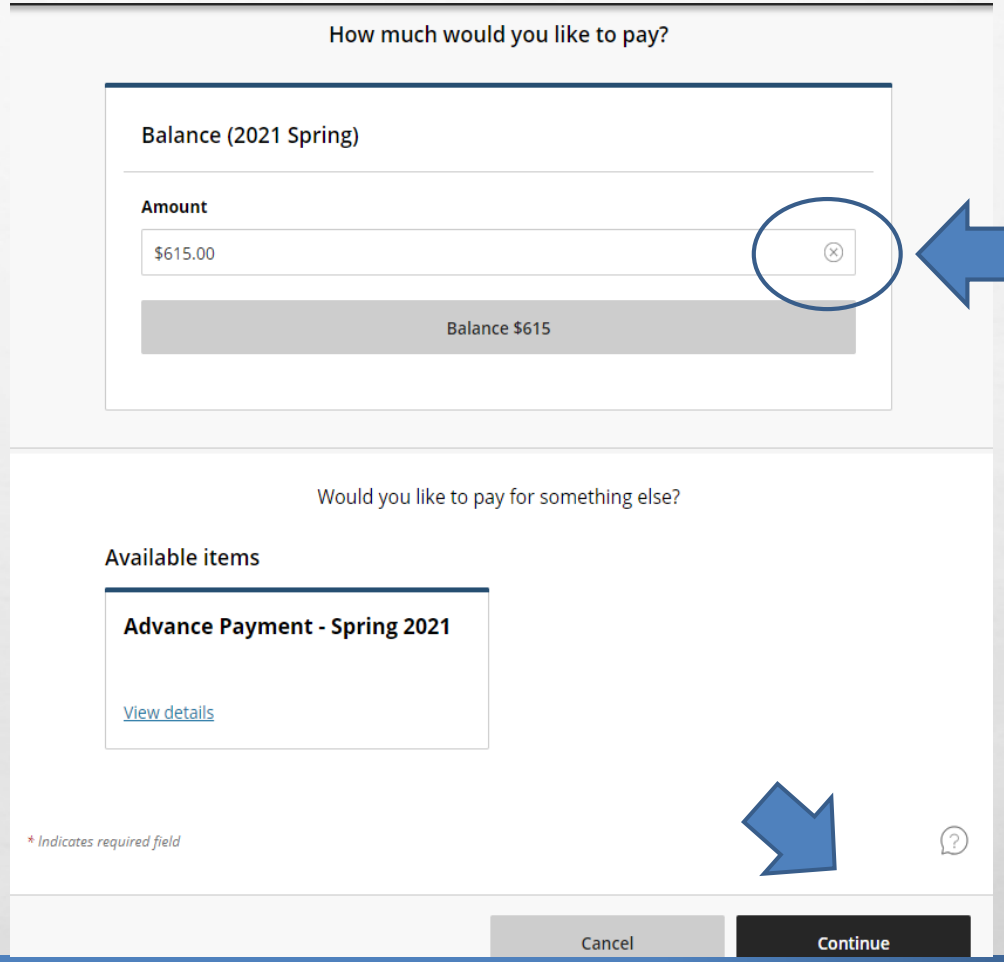
Click on finances, then View my account



SELF-SERVICE - MAKING A PAYMENT

From the overview page, click on make a payment



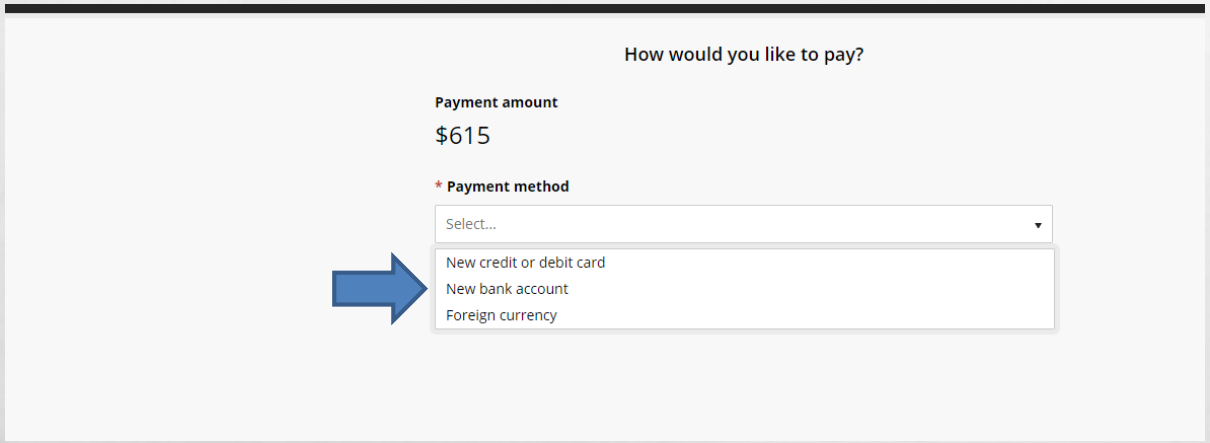


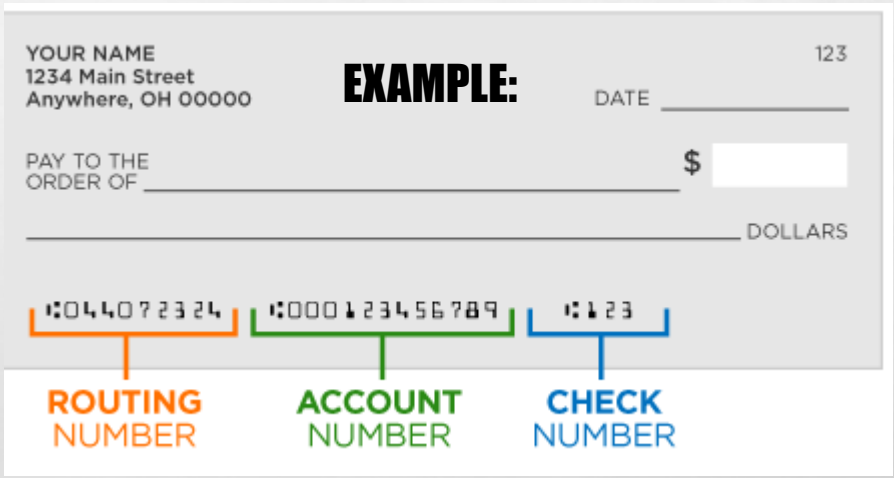
To change the amount that you would like to pay, click on the 'x' in the circle to remove the amount, and enter the amount you want to pay. If you have more than one item listed, and only want to pay for one, simply remove the amounts from all items that you are not paying to display "$0.00" for those items, then click continue.

SELF-SERVICE - MAKING A PAYMENT

PAY BY CHECK ONLINE – AVOID PROCESSING FEES!

If you are using a debit card, and would like to avoid the credit card fee, simply use the 'New Bank Account' option from the drop down. Enter your bank routing number and account number to process your payment as an electronic check/ACH. There is NO FEE for this service. A credit or debit card will have a 2.75% processing fee that is charged by the card processor, and is non-refundable, and non-negotiable.





SELF-SERVICE - PAYMENT PLANS

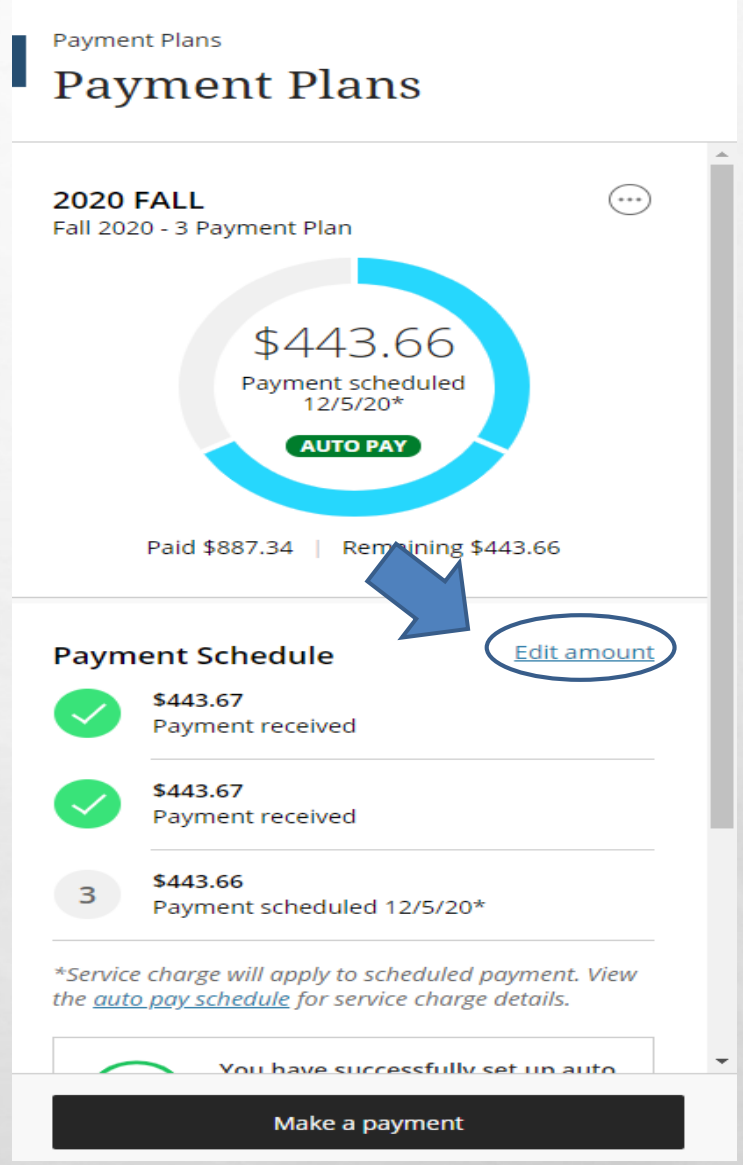
Important Message:

The payment plan becomes available prior to being billed for the semester. You can estimate your charges by totaling your charges and deducting your financial aid that has been awarded. Tuition rates are posted online at: https://www.hood.edu/offices-services/accounting-services.

Please refer to your financial aid award letter, or check your self-service for your financial aid amount at:
https://selfservice.hood.edu/SelfService/Home.aspx
Click on Finances, then Financial Aid.

Payment plans are administered by semester, not by the year. This means you will need to sign up for the fall, and again in the spring. If estimating your charges, you can adjust your plan at any time after receiving your invoice. It will not adjust automatically. You can do this by editing the amount in your self-service. If you receive additional financial aid, add or drop a class, or an additional payment has been posted, please adjust your plan to match the amount that is due.

If you do not make the necessary adjustments to your plan, the amount due that is displayed in self-service will be incorrect.



SELF-SERVICE - PAYMENT PLANS

HOOD COLLEGE

Overview

Shauwney Ander...

Overview

Activity Details

Make a Payment

Payments

Statements

Sign Out

Sa

Shauwney Anderson

Hood College

Summary

Scroll down for the payment plan

Nothing is due! Woohoo!

Notifications

Because financial aid and accounting are separate entities, your financial aid award(s) may not be reflected on your first statement of account. **Please allow 7-10 business days from your first bill for your aid to post.**

If you find that your financial aid (scholarships, grants, loans, employee benefit) has not been posted, please contact the financial aid office: (301)696-3411 or email **finaid@hood.edu.**

Housing/Meal Plan questions: Residence Life - (301)696-3577 residencelife@hood.edu

Tuition, payment plan, late fee, and payment questions: Accounting - (301)696-3607 accounting@hood.edu

HOOD COLLEGE

401 Rosemont Avenue
Frederick, MD 21701
Tuition & Fees - (301) 696-3607
Scholarships & Loans - (301) 696-3411

PAYMENT SUMMARY	
Statement Date:	06/20/2019
Student ID:	P000342709
Previous Balance:	$0.00
Current Balance:	$2,470.00
Due Date:	06/20/2019
TOTAL AMOUNT DUE:	**$2,470.00**

Shauwney Anderson

Hood College
401 Rosemont Ave.
Frederick, MD 21701

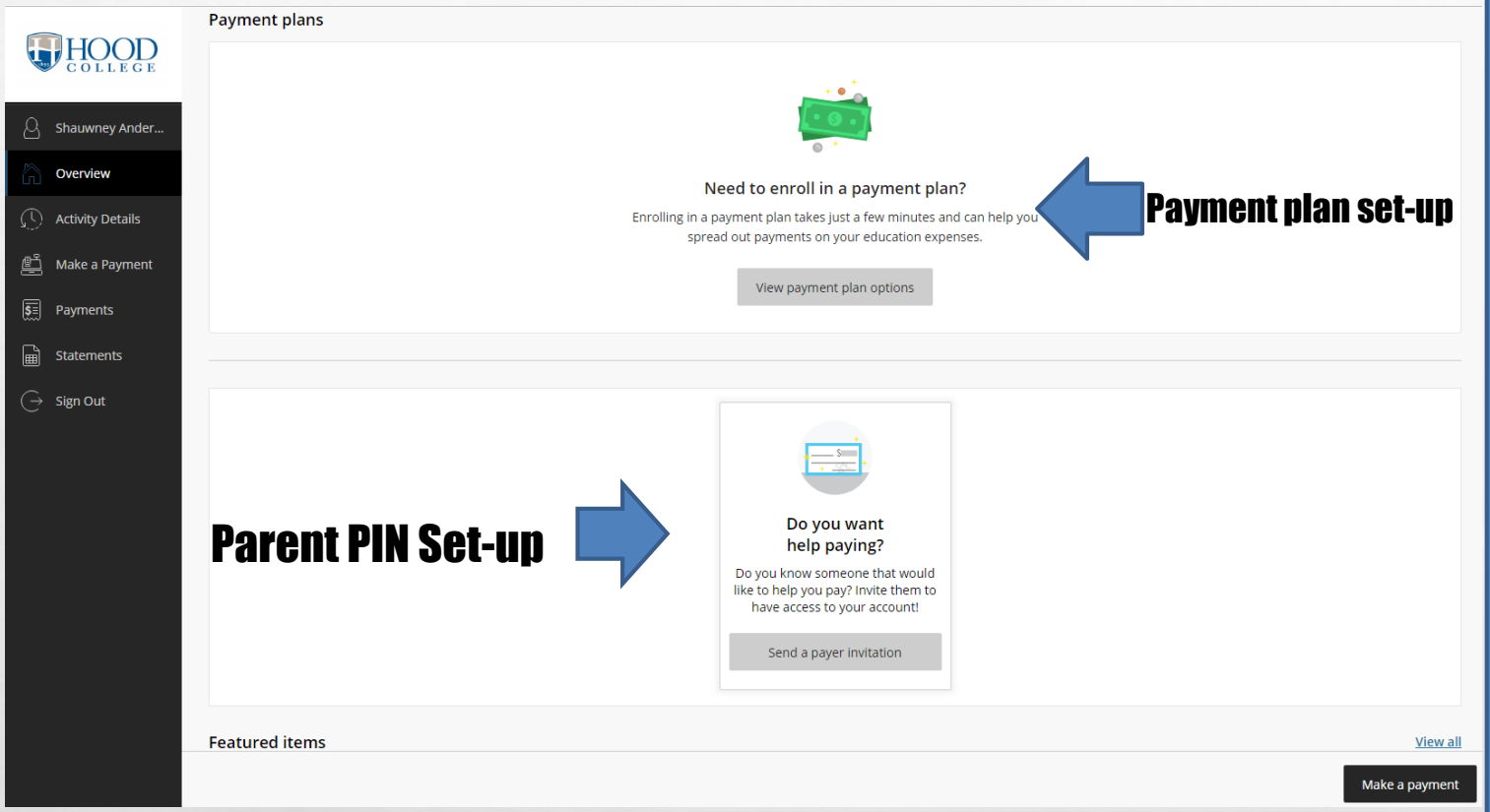
If you are mailing a payment, include the top portion. Keep the lower portion for your records.

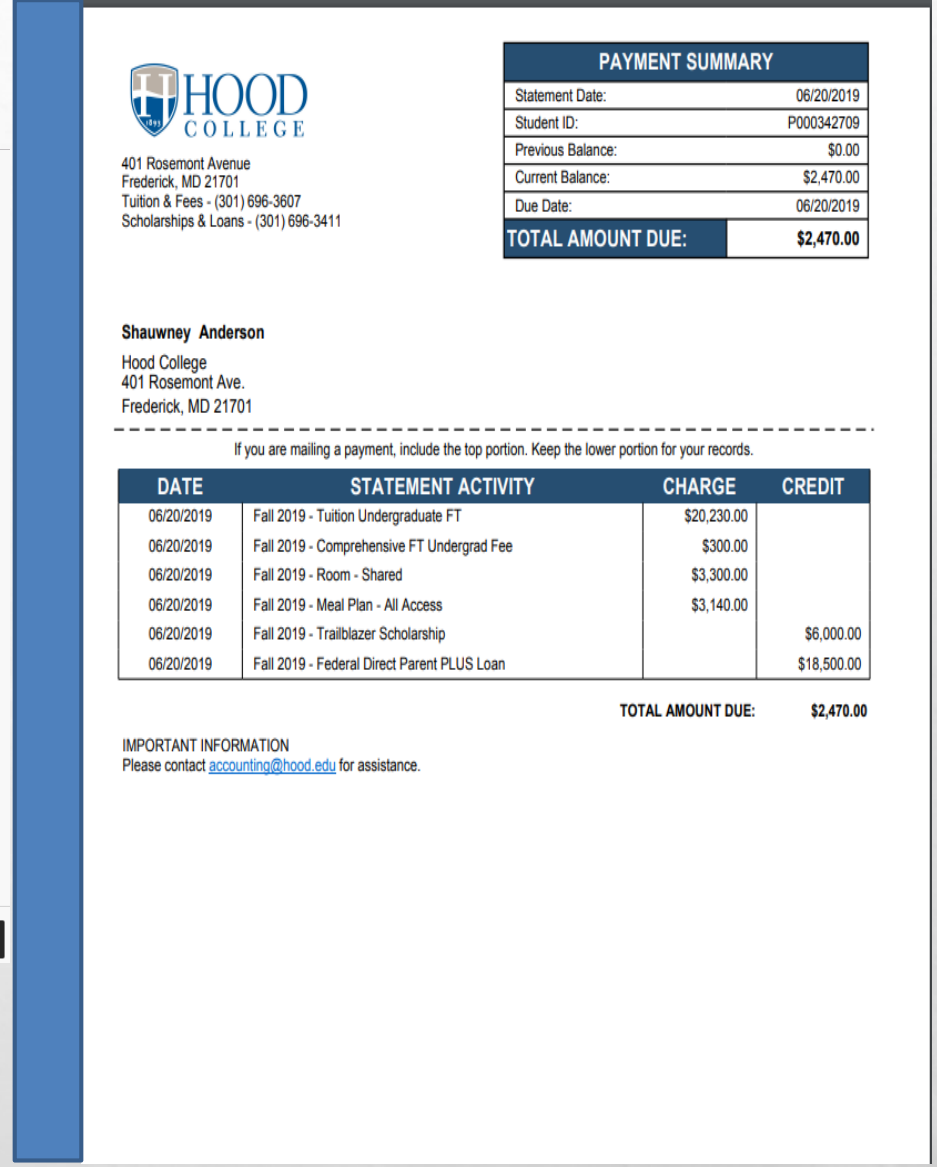
DATE	STATEMENT ACTIVITY	CHARGE	CREDIT
06/20/2019	Fall 2019 - Tuition Undergraduate FT	$20,230.00	
06/20/2019	Fall 2019 - Comprehensive FT Undergrad Fee	$300.00	
06/20/2019	Fall 2019 - Room - Shared	$3,300.00	
06/20/2019	Fall 2019 - Meal Plan - All Access	$3,140.00	
06/20/2019	Fall 2019 - Trailblazer Scholarship		$6,000.00
06/20/2019	Fall 2019 - Federal Direct Parent PLUS Loan		$18,500.00

TOTAL AMOUNT DUE: **$2,470.00**

IMPORTANT INFORMATION
Please contact accounting@hood.edu for assistance.

SELF-SERVICE





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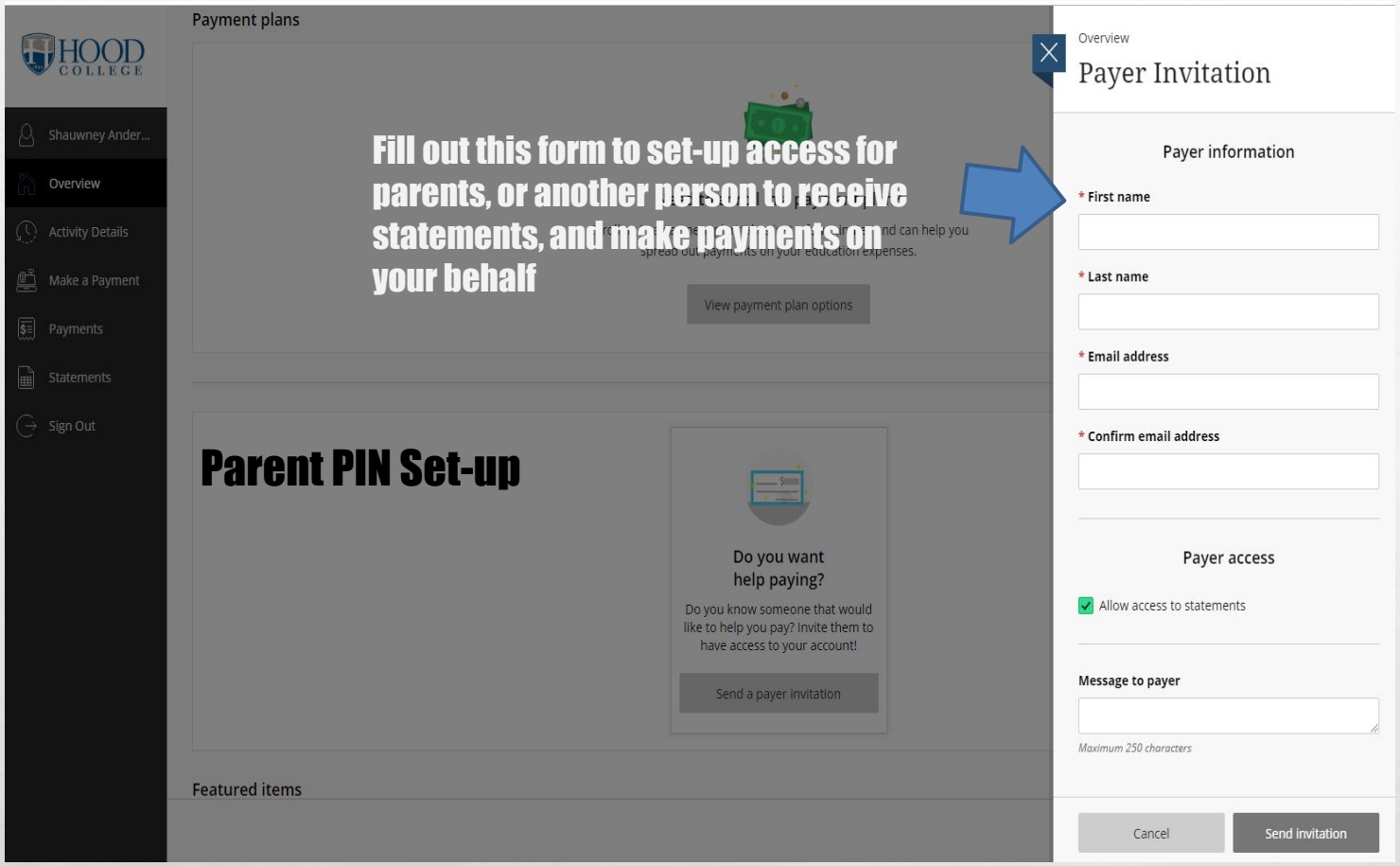

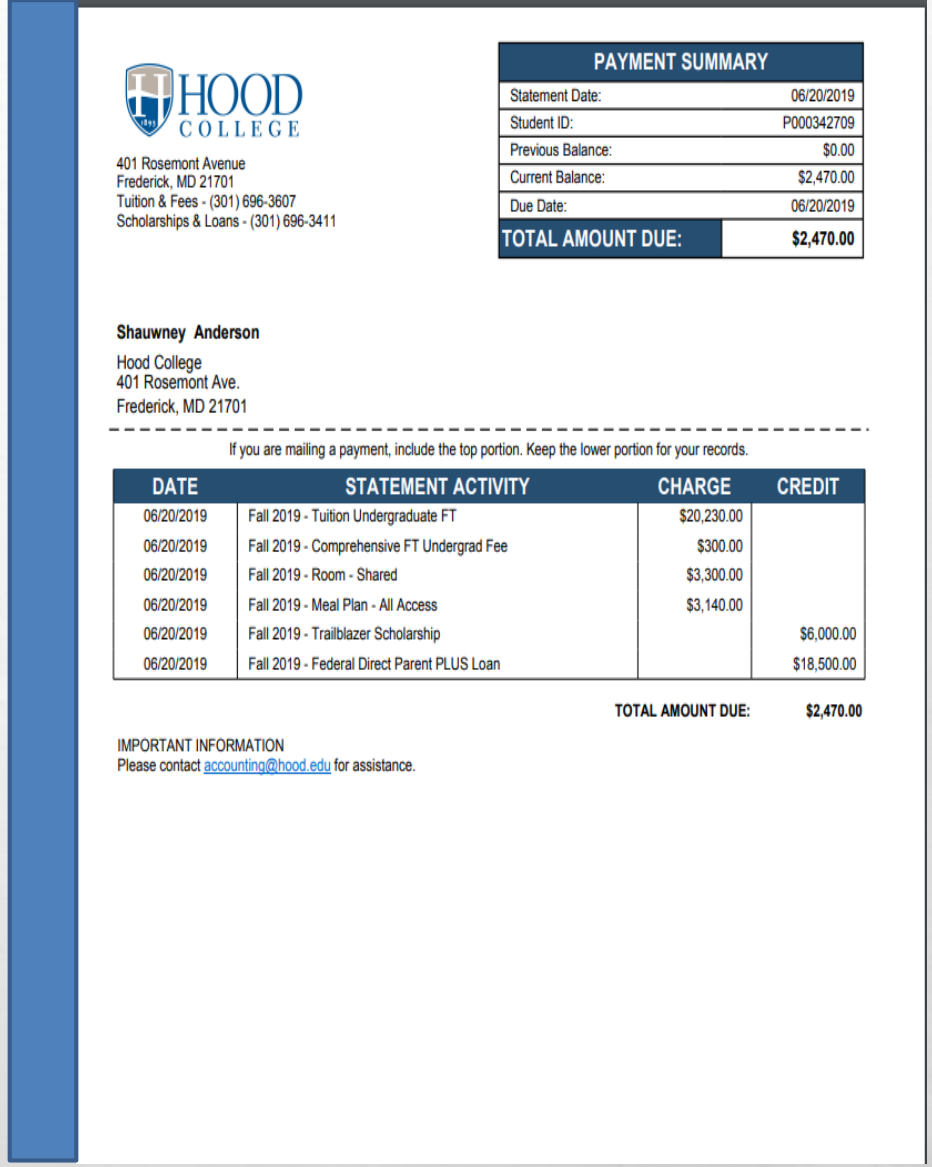

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IMPORTANT INFORMATION
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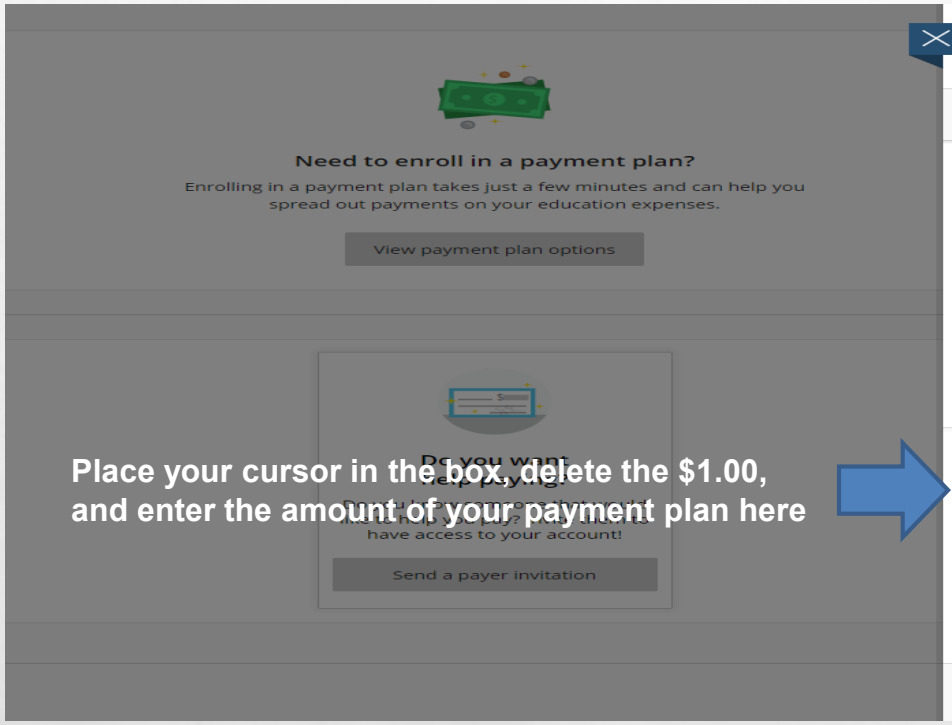
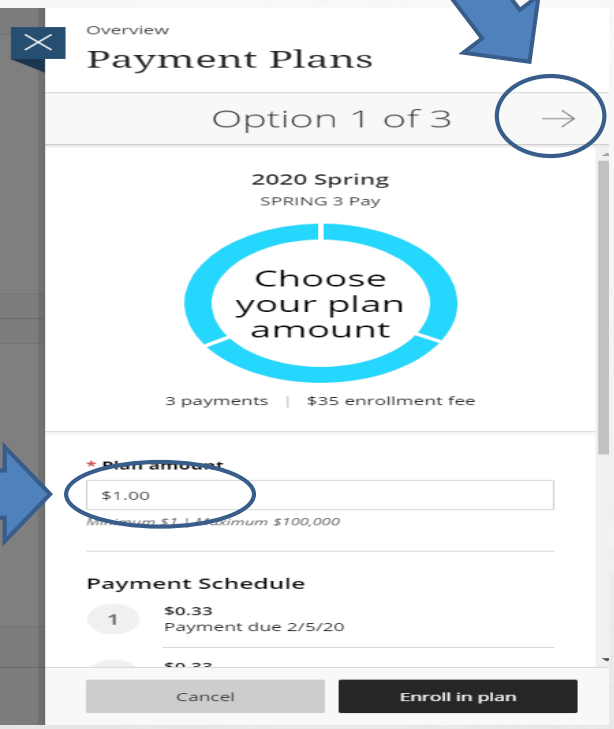
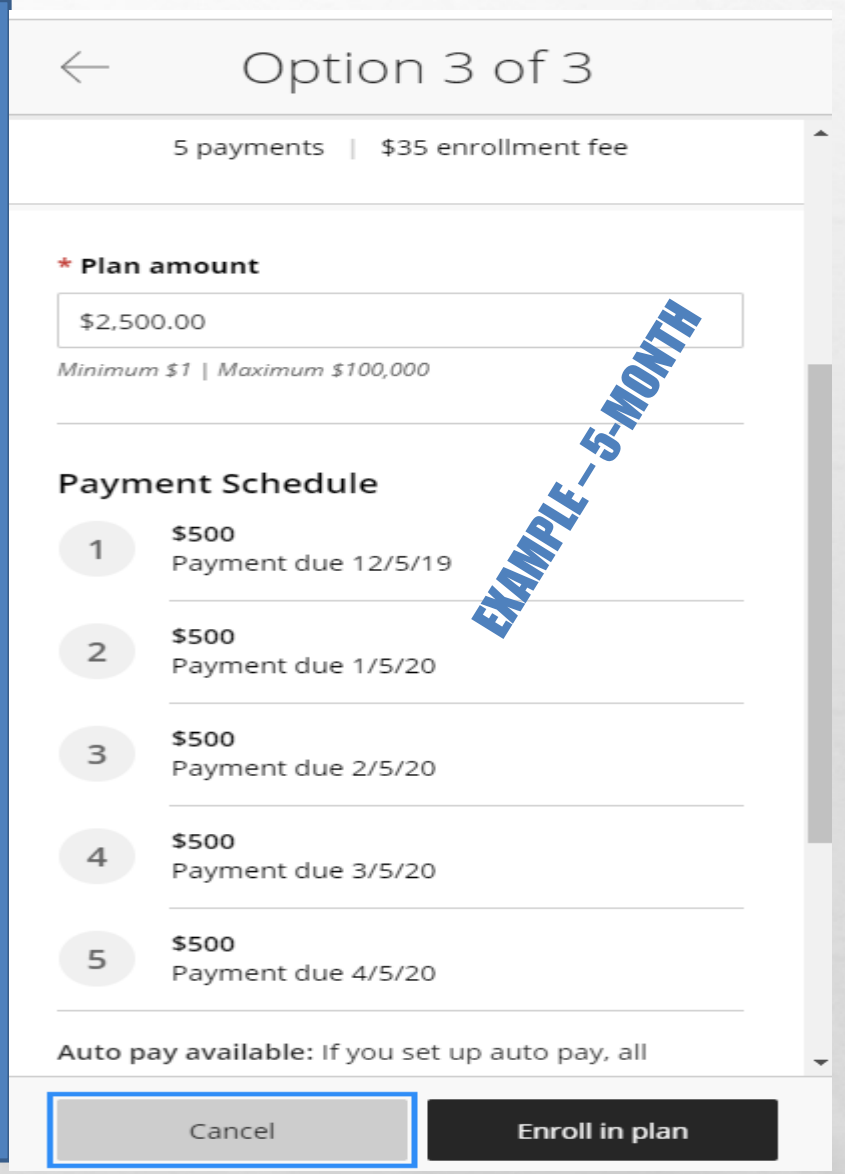
SELF-SERVICE

Click the arrow to scroll through the options



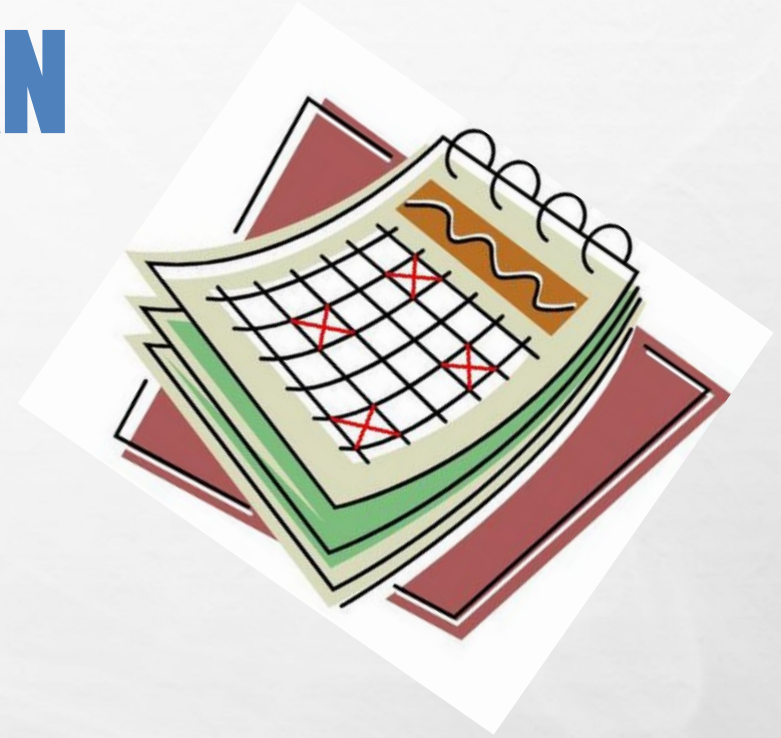


Place your cursor in the box, delete the $1.00, and enter the amount of your payment plan here



EXAMPLE – 5-MONTH

HOOD COLLEGE PAYMENT PLAN ENROLLMENT DATES



FALL SEMESTER PAYMENT PLAN ENROLLMENT DATES

- MAY 15TH - JULY 15TH FOR THE 5 MONTH PLAN
- MAY 15TH - AUGUST 15TH FOR THE 4 MONTH PLAN
- MAY 15TH - SEPTEMBER 15TH FOR THE 3 MONTH PLAN

SPRING SEMESTER PAYMENT PLAN ENROLLMENT DATES:

- OCTOBER 15TH - DECEMBER 15TH FOR THE 5 MONTH PLAN
- OCTOBER 15TH - JANUARY 15TH FOR THE 4 MONTH PLAN
- OCTOBER 15TH - FEBRUARY 15TH FOR THE 3 MONTH PLAN
- PLEASE MAKE SURE THAT YOUR STUDENT(S) CHECK THEIR **HOOD COLLEGE EMAIL REGULARLY**. ACCOUNTING WILL SEND AN EMAIL TO STUDENTS ALERTING THEM TO THE AVAILABILITY OF THE PAYMENT PLAN, ALONG WITH INSTRUCTIONS.
- IF YOU HAVE QUESTIONS OR NEED HELP WITH YOUR PAYMENT PLAN EMAIL ACCOUNTING@HOOD.EDU OR CALL (301)696-3607

ADDITIONAL INFO:

- There is non-refundable $35 enrollment fee per semester
- There is a 2.75% processing fee for credit cards
- THERE IS NO FEE FOR ACH/E-CHECK processing!
- $25 returned payment fee will be assessed if payment is returned; $10.00 late fee assessed if autopay(optional) is not selected, and your payment is missed (this late fee is assessed by **Higher One Inc. d/b/a CASHNet**, and is separate from Hood College late fee policy).
- The student account gets credited as payments are made, reducing the amount owed.
- Payments are processed on the 5th of each month, and will continue until the balance is paid in full
- Auto payment is not mandatory; you will need to opt-in for automatic deductions
- Sign up now based on your estimated balance, and adjust if necessary after receiving your statement that reflects all financial aid that has been awarded
- Payment plans are not automatically adjusted for any reason (i.e. scholarship or payment received, dropping of classes) *You will need to adjust your plan accordingly for any changes made to the student account*
- Please note: You can make your payments in cash, check, or credit in the accounting office -you'll need to alert us that your payment is for the payment plan, so that we can mark your payment accordingly, and apply it to the payment plan.
- If your payment plan does not cover the total remaining balance, you will accrue late fees on the residual balance at a monthly rate of 2%.

STUDENT REFUNDS

- IF THERE IS A CREDIT BALANCE ON THE STUDENT'S ACCOUNT AND A REFUND IS APPROVED, IT WILL BE ISSUED ON THE FIRST DAY OF CLASSES.
- REFUNDS ARE PROCESSED ONCE WEEKLY, THROUGHOUT THE SEMESTER. ANY ADDITIONAL REFUNDS ARE ALWAYS AVAILABLE ON FRIDAYS GOING FORWARD. ANY RESIDUAL AMOUNT ON THE STUDENT ACCOUNT GETS ISSUED TO THE STUDENT, UNLESS ACCOUNTING IS NOTIFIED IN WRITING, BY THE STUDENT.
- STUDENTS USUALLY USE THESE FUNDS FOR BOOKS, LIVING EXPENSES, ETC. ACCOUNTING DOES NOT RELEASE REFUNDS ANY EARLIER THAN THE FIRST DAY OF CLASSES
- STUDENTS WILL RECEIVE AN EMAIL WITH INFORMATION CONCERNING THEIR REFUND ONCE IT HAS BEEN PROCESSED.
- PARENTS WHO APPLY FOR A PARENT PLUS LOAN WILL NEED TO INDICATE WHO IS TO RECEIVE THE RESIDUAL AMOUNT: THE BORROWER, OR STUDENT – IF THE BORROWER WOULD LIKE THE RESIDUAL, IT WILL BE MAILED ON THE FIRST DAY OF CLASSES, OR THE FRIDAY OF THE WEEK THAT THE AID WAS POSTED.
- WE STRONGLY SUGGEST THAT STUDENTS REDUCE THEIR LOAN(S) IF LIVING EXPENSES ARE NOT NEEDED AND A CREDIT BALANCE EXISTS, OR HOLD THE CREDIT BALANCE FOR FUTURE SEMESTERS.

IMPORTANT DATES & CONTACT INFORMATION

- BILL PUBLISHING DATES: ON OR ABOUT JULY 3RD FOR FALL, ON OR ABOUT DECEMBER 1ST FOR SPRING
- TUITION DUE DATES: AUGUST 15TH FOR FALL, JANUARY 15TH FOR SPRING

PAYMENT PLAN LAST DAYS TO ENROLL FOR FALL:

- JULY 15TH 5-MONTH PLAN
- AUGUST 15TH 4-MONTH PLAN
- SEPTEMBER 15TH 3-MONTH PLAN

PAYMENT PLAN LAST DAYS TO ENROLL FOR SPRING:

- DECEMBER 15TH 5-MONTH PLAN
- JANUARY 15TH 4-MONTH PLAN
- FEBRUARY 15TH 3-MONTH PLAN

HTTPS://SELFSERVICE.HOOD.EDU/SELFSERVICE/HOME.ASPX

WWW.HOOD.EDU/PAYMYBILL HTTPS://COMMERCE.CASHNET.COM/HOODPAY

CASHNET CUSTOMER SERVICE: 1-800-339-8131

ACCOUNTING@HOOD.EDU (301)696-3607