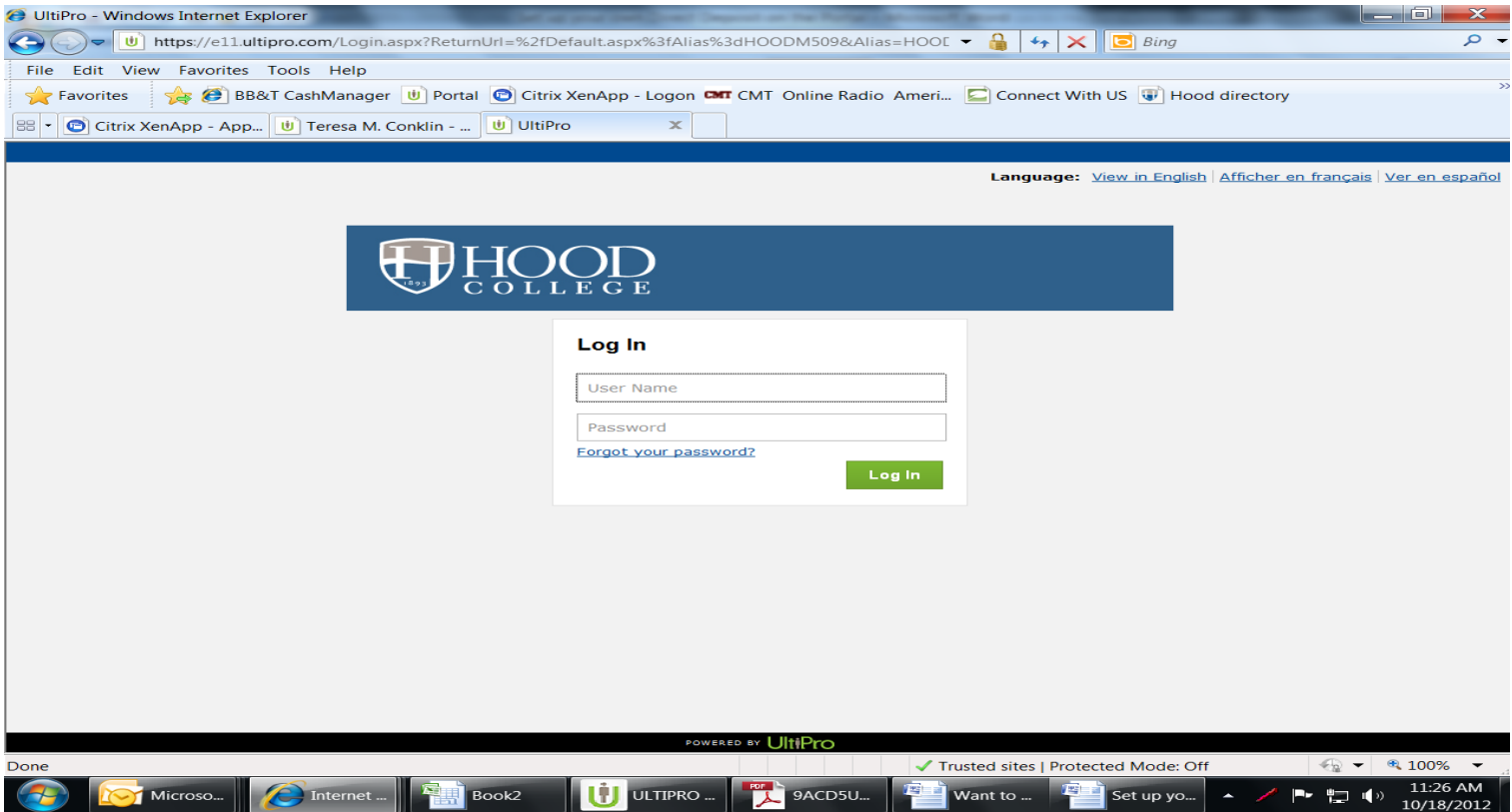
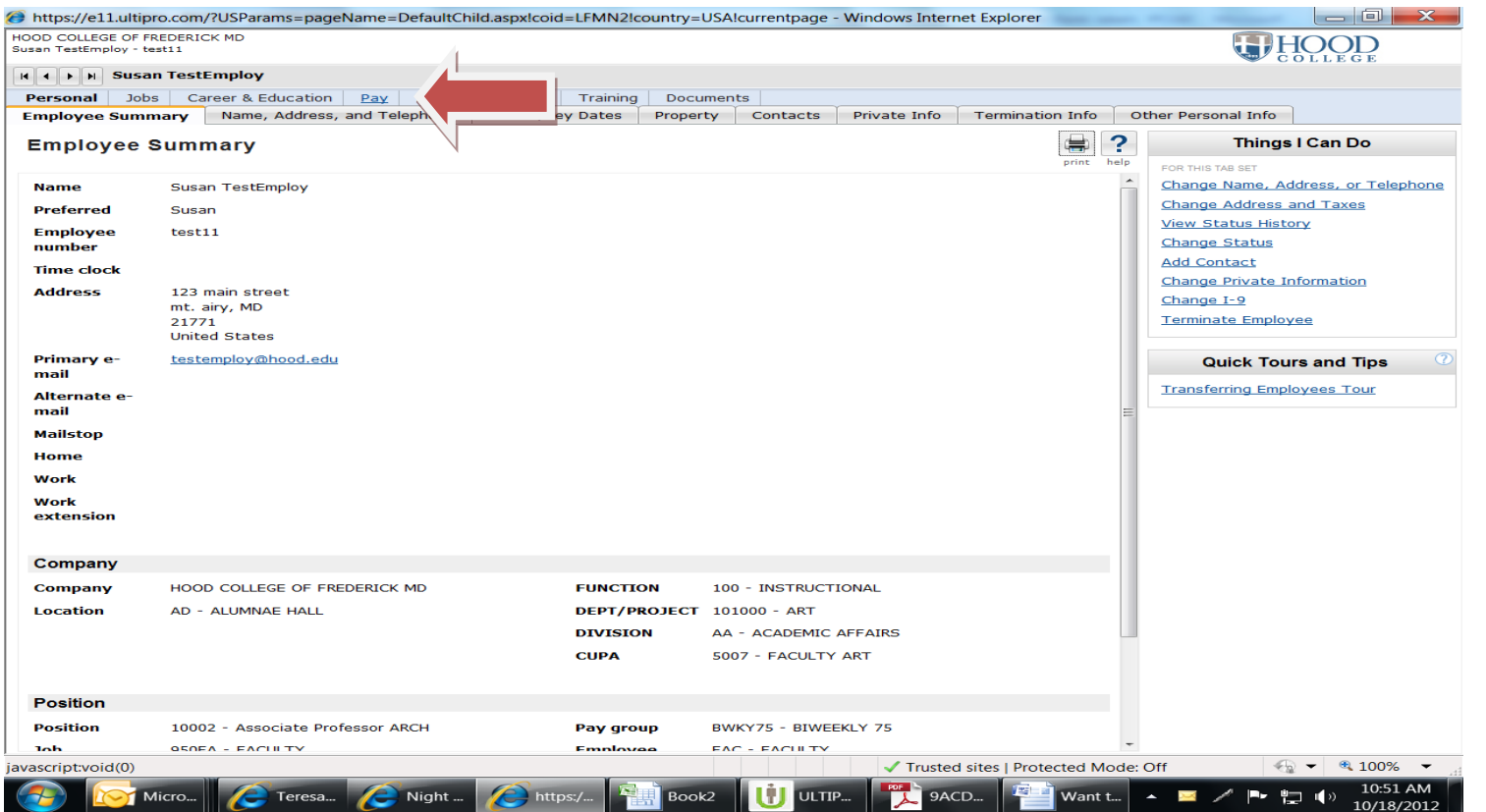


<https://e11.ultipro.com/Login>

~ LOGIN



Click ~ PAY tab:



Click ~ Direct Deposit:

https://e11.ultipro.com/?USParams=pageName=DefaultChild.aspx!coid=LFMN2!country=USA!currentpage - Windows Internet Explorer

HOOD COLLEGE OF FREDERICK MD
Susan TestEmploy - test11

Susan TestEmploy

Personal Jobs Career & Education **Pay** Benefits Taxes Training Documents

Pay History YTD Summary **Direct Deposit** Earnings Deductions

Pay History

Find by Date range From [] Search

Pay Date	Document Number	Check Mode	Type	Voided	Voiding	Reconciled	Net Pay	Earnings	Deductions	Taxes	Employee
06/15/2012	Adjustment	Regular	Adjustment				\$0.00	\$0.00	\$0.00	\$0.00	
06/15/2012	Adjustment	Regular	Adjustment				\$0.00	\$0.00	\$0.00	\$0.00	
06/01/2012	Adjustment	Regular	Adjustment				\$0.00	\$0.00	\$0.00	\$0.00	
05/18/2012	Adjustment	Regular	Adjustment				\$0.00	\$0.00	\$0.00	\$0.00	
05/04/2012	Adjustment	Regular	Adjustment				\$0.00	\$0.00	\$0.00	\$0.00	
04/20/2012	Adjustment	Regular	Adjustment				\$0.00	\$0.00	\$0.00	\$0.00	

Things I Can Do

FOR THIS TAB SET

- [Change Pay Statement Preference](#)
- [Add Earnings](#)
- [Change Earnings Group](#)
- [Change Deduction/Benefit Group](#)
- [Add Deductions/Benefits](#)

Done

Trusted sites | Protected Mode: Off

10:54 AM 10/18/2012

Click ~ + to ADD info

https://e11.ultipro.com/?USParams=pageName=DefaultChild.aspx!coid=LFMN2!country=USA!currentpage - Windows Internet Explorer

HOOD COLLEGE OF FREDERICK MD
Susan TestEmploy - test11

Susan TestEmploy

Personal Jobs Career & Education **Pay** Benefits Taxes Training Documents

Pay History YTD Summary **Direct Deposit** Earnings Deductions

Direct Deposit Summary

add print help
add - add

Account Number	Bank	Account Type	Amount	Status
No records found				

Things I Can Do

FOR THIS PAGE

- [Change Pay Statement Preference](#)

FOR THIS TAB SET

- [Add Earnings](#)
- [Change Earnings Group](#)
- [Change Deduction/Benefit Group](#)
- [Add Deductions/Benefits](#)

EePayrollDirectDepositSummary.aspx?USParams=PK%3dEEADMIMenuID%3d476!ParentRerId%3d

Trusted sites | Protected Mode: Off

10:56 AM 10/18/2012

The **RED *** means its required fields of information

FYI:

ATM card numbers are NOT your bank account number

The screenshot shows the 'Direct Deposit Detail' form in the Ultipro system. The form has several required fields marked with a red asterisk: Bank name, Routing number, Account number, and Account type. There are also fields for Status (set to 'Active'), Prenote status (set to 'Direct depo'), and Amount (set to 'Available balance'). A 'save' button is highlighted with a red arrow. The interface also shows a 'Things I Can Do' sidebar with links like 'Change Pay Statement Preference', 'Add Earnings', 'Change Earnings Group', 'Change Deduction/Benefit Group', and 'Add Deductions/Benefits'. The bottom of the screenshot shows the Windows taskbar with various open applications and the system clock showing 10:59 AM on 10/18/2012.

Don't forget to **SAVE** your work!!!

Have questions email conklin@hood.edu