

## Hood College and Anne Arundel Community College Transfer Policy Agreement

This Enrollment Agreement (“Agreement”) between Hood College, 401 Rosemont Avenue, Frederick, MD 21701 and Anne Arundel Community College (hereafter referred to as “AACC”) 101 College Parkway, Arnold, MD 21012 is effective January 30, 2019.

Whereas both entities recognize the need and importance of facilitating the transfer of students from AACC to Hood College as these students pursue their educational goals; and

Whereas Hood College and AACC recognize that to enhance students’ transition, this Agreement between Hood College and AACC shall be established; and

Whereas Hood College and AACC have entered into this Agreement in the spirit of cooperation, mutually recognizing each other as quality institutions of higher education. An important consideration of this Agreement is to encourage and enable AACC students who desire to transfer to Hood College to complete an associate degree prior to transfer or post-transfer through the reverse transfer program. Students who transfer to Hood College with an A.A., A.S. or A.A.T. degree from a community college in Maryland will have met all Hood College Core Curriculum requirements. (Three additional credits are required for the Global Perspectives course requirement at Hood, if not previously taken; this is the sole Core Curriculum course that is not automatically completed when a student completes an A.A., A.S. or A.A.T. degree.)

### ***Benefits to AACC Students***

AACC students with at least 15 transferrable credits who enroll full-time at Hood College will be eligible for a transfer merit scholarship based on full-time admission. The scholarship will be renewable for a specific number of semesters, determined at time of admission; the student will need to maintain a minimum GPA in their course work at Hood to maintain their scholarship. The GPA requirement varies based on the scholarship level, and will be clearly articulated in the student’s scholarship award letter. Students who elect to live on campus will be guaranteed on-campus housing.

Students who are transferring with fewer than 24 transferrable credits will be required to submit an official copy of their high school transcript for review; however, only credits earned after high school will be taken into account when determining the merit scholarship offer. Hood College will accept up to 30 credits of non-traditional credit (military, CLEP, AP, etc); technical and vocational credits (e.g., auto mechanics, etc.) will not be counted as transferrable credit. Students can transfer a maximum of 62 total credits to Hood College.

Merit Scholarship Name	Amount	Minimum Required GPA (transferable courses only, cumulative GPA from all post-high school institutions)
Founders’ Scholarship	50% of tuition	3.50
Trailblazer Scholarship	33% of tuition	3.00
Recognition Award	25% of tuition	2.50

1. The above scholarship structure is subject to change, please refer to the most recent scholarship levels on the Hood College website (<https://www.hood.edu/scholarships>).
2. AACC students not already eligible for the Founders' Scholarship may be considered for an increase to their transfer merit scholarship amount, based on an on-campus interview.
3. AACC students who transfer to Hood College and enroll on a full-time basis will be awarded a special Anne Arundel Community College Scholar Scholarship in the amount of \$500 per semester. This scholarship will be awarded in addition to the student's merit scholarship and will be renewable for the same number of semesters as a student's merit scholarship.
4. AACC students will have a designated Transfer Counselor (non-academic) to provide general college information and resources.

### ***Eligibility***

To be admitted to Hood College, students must complete the following steps:

- Submit the appropriate online transfer application; there is no application fee.
- Submit official transcripts from all post-secondary institutions attended.
- Meet the general transfer requirements as outlined in the Hood College Catalog.

Students interested in the associate degree completion program through reverse transfer of credit must complete a Request Transcript Authorization Form, available on the Hood College Self-Service site.

### ***Responsibilities***

AACC will be responsible for

1. Advising all students regarding courses needed to complete an associate degree or coursework needed to complete the reverse transfer program. Students may also utilize ARTSYS (<http://www.artsys.usmd.edu/precs.cgi>) to determine the transferability of credits.
2. Notifying students of transfer opportunities to Hood College by posting links to the agreement on the AACC Transfer website (<https://www.aacc.edu/resources/academic-services/transfer-services/transfer-agreements>).

Hood College will be responsible for

1. Ensuring that all AACC students who apply for transfer to Hood College are considered on the same basis for admission to competitive programs, registration, financial aid, scholarships, priority student housing, parking and any other opportunities open to all students.
2. Providing contact and resource information from Transfer Counselor (non-academic) for transition and continuing orientation programs and resources.
3. Providing annual transfer reports to AACC. Transfer reports will include data and information on AACC transfer students that are currently enrolled at Hood College. Transfer reports should

include data and information regarding student demographics, number of credits transferred, program of study, scholarship awardees, number of students that have been conferred a bachelor's degree, and other pertinent information.

***Review of the Agreement***

Hood College and AACC will review this agreement every three years to make adjustments as deemed appropriate to maintain the integrity and for the improvement of the transfer process and student articulation. Changes will not adversely affect students already enrolled under the provisions of the existing enrollment agreement.

The enrollment agreement will remain in effect until terminated by either party upon written notice. Such notice should be given one year in advance of the date of termination so that students who entered under the enrollment agreement may take advantage of its terms for two calendar years after termination becomes effective.

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Dr. Andrea Chapdelaine, President  
Hood College

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Dr. Dawn Lindsay, President  
Anne Arundel Community College

\_\_\_\_\_  
Date

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Date

\_\_\_\_\_  
Dr. Michael Gavin, Vice President of Learning  
Anne Arundel Community College

\_\_\_\_\_  
Date

## Honors Addendum

AACC transfer students who are admitted to the Hood College Honors Program will be awarded a \$1,000 per semester Honors scholarship. Students will be offered admission to the Hood College Honors Program once they have met the following criteria:

- Have applied and been accepted to Hood College as a full-time student
- Have successfully completed the AACC Honors Program
- Have completed an AA, AS, or AAT degree and/or a minimum of 56 credits
- Have earned at least a 3.5 cumulative GPA at the time of application to Hood College

Through a combination of classroom instruction and co-curricular activities, the Hood College Honors Program offers a challenging academic experience that encourages both independent and collaborative learning. Transfer students who are accepted into the Hood College Honors Program are required to successfully complete the following:

- At least 3 credits of HON 470 Seminar
- At least 6 additional upper-level Honors credits (300 and 400-level courses)
  - Study abroad (3 credits) and/or Departmental Honors Paper (3 credits) can be used to satisfy part of the 6 credits requirement
- Foreign Language Requirement
  - Demonstrate proficiency in a foreign language at the 203-level (by coursework or placement exam), or
  - Successfully complete any two foreign language courses at Hood, or
  - Successfully complete one foreign language course at Hood and one course from the designated list of global cultures courses

To graduate from the Honors Program, students must earn a C- or better in all Honors courses and maintain a cumulative GPA of 3.25.

### ***Other Provisions***

- Both institutions will meet annually to discuss program updates and curricular changes
- Both institutions will be responsible for making prospective transfer students aware of this agreement through a combination of advising and website publicity.
- Hood College Honors Program Directors will provide informational presentations once per semester at AACC for Honors students interested in transferring. Presentation to be scheduled between AACC Honors faculty and Hood College Honors Program Directors.
- This agreement becomes effective upon the signature of both parties and shall continue to be in effect until both parties agree in writing to modify or terminate the agreement. Termination of the agreement shall become effective ninety (90) days after written notice is given.