

LAUREN J. MCKENNA

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PROFILE

- Strong communication, interpersonal, and teamwork skills
- Proven work ethic and time management skills
- Knowledge of management and public relations

EDUCATION

B.A., Communication Arts, Hood College, Frederick, MD **May 2011**

- Minor in Management
- Concentration in Public Relations
- GPA 3.37; Honors Program

COURSEWORK

Mass Media and Society, News Writing, Speech Communication

- Studied the history of media and how media influences society
- Wrote numerous articles including press releases, hard news, and features; developed written communication skills; gained appreciation for feedback
- Wrote and delivered numerous speeches; developed strong verbal communication skills

EXPERIENCE

Writer/Assistant Layout Editor, Hour Magazine, Frederick, MD **2009-present**

- Write and edit articles
- Responsible for newspaper layout
- Utilizing leadership, interviewing, and time management skills

ADDITIONAL EXPERIENCE

Library Assistant, Beneficial-Hodson Library, Frederick, MD **2008-2009**
Lifeguard, City of Millville, Millville, NJ **2007-2008**

ACTIVITIES

Student Rights Chair, Student Government Association **2009-present**

- Communicate the concerns of students to the Hood College administration

Vice President, Residence Hall **2008-2009**

- Organized elections; planned events, activities, and meetings
- Encouraged freshmen to participate in campus events
- Provided peer mediation

Representative, Academic Judicial Council **2007-2008**

- Participated in hearings regarding breaches of the Honor Code
- Ensured confidentiality of council proceedings

Member, Hood College Track & Field Team **2008-present**

SKILLS

Microsoft Word, Excel and PowerPoint