**Program Articulation Agreement for the**

**Master of Science in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ / MBA,**

**Between Hood College and \_\_\_\_\_\_\_\_\_\_University**

1. INTRODUCTION AND OBJECTIVES

Hood College and **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**University agree to cooperate to provide students with a pathway to pursue and complete a Master of Science degree at both institutions.

This 1+1 Program Articulation Agreement between Hood College and \_\_\_\_\_\_\_\_\_\_\_\_\_\_ University enables qualified students to complete the first year of their graduate course work at their home institution and receive preferred admission for Hood College’s Master of Science in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Computer Science, Information Technology, Cybersecurity, MBA) or \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ University’s (\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program) and receive MS/MBA degree’s from both institutions.

1. Admissions requirements TO mASTER’S PROGRAM

Students must meet the academic admissions requirements for Hood College’s Master of \_\_\_\_\_\_\_\_\_\_\_ in **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ University, summarized here:

Hood College:

* A minimum overall 3.0 grade point average upon matriculation (automatic acceptance to the program).
* A minimum grade of “B” in the courses identified as “transferable” by this agreement. (See Attachment A).
* Insert other specific program entry requirements

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ University

* \_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_

1. Admissions Procedures TO 1+1 pROGRAM

Counseling and admissions of students entering the Master of Science program through this 1+1 Program Articulation Agreement will be through the following procedures and policies:

Hood College:

1. Students must gain entry at **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** through their admission process.
2. Students must submit a complete admissions application to Hood College at [www.hood.edu/gradapply](http://www.hood.edu/gradapply).
3. Students must matriculate at the Hood College Graduate Program within six (6) calendar months from their \_\_\_\_\_\_\_\_\_\_\_\_ date of graduation to benefit from this agreement.
4. Hood College shall annually accept up to 10 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** students, who successfully meet all admission requirements to the 1+1 Program. If there are more than 10 students who successfully meet all admissions requirements to the 1+1 Program, **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** should contact Hood’s Graduate School ([gofurther@hood.edu](mailto:gofurther@hood.edu)).
5. Hood College admission letters will be distributed to applicants on a rolling basis.

\_\_\_\_\_\_\_\_\_\_\_\_\_ University

1. \_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_
6. PROCEDURES FOR PROGRAM ADMINISTRATION
7. Hood College and **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** will establish an active relationship in the interest of advising and supporting cohorts of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** students. Activities may include virtual advising at **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.
8. Hood College will provide **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** with copies of curriculum planning guides used by advisers at Hood College for each **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** student.
9. Both parties will send and receive regular updates about curricular changes as they relate to the 1+1 Program Articulation Agreement.
10. Responsibilities of both parties
11. Hood College and **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** University shall:
12. Recruit highly qualified students who show promise in becoming **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** professionals.
13. Counsel and screen applicants for admission to Hood College during their course work.
14. Assure students have met the application requirements of Hood College and \_\_\_\_\_\_\_\_\_\_\_\_\_ University.
15. Ensure that each course required will be offered in English at both institutions.
16. Work with Hood College on promotional materials for the 1+1 Program.
17. Hood College and \_\_\_\_\_\_\_\_\_\_\_\_\_\_ University shall:
18. Admit annually up to 10 students from **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** who have satisfied all of the admissions requirements as previously described.
19. Grant the degree of Master of Science in **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** to students who have completed the 1+1 Program successfully.
20. MUTUAL TERMS AND CONDITIONS
21. Term of Agreement. This agreement shall be reviewed on a 3-year cycle from the date that it is signed by all necessary parties. The Agreement may be renewed upon mutual agreement through a renewed Cooperative Program Agreement.
22. Termination of Agreement. Hood College and **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** may terminate this Agreement for any reason within ninety (90) days advanced written notice. Either party may terminate this Agreement in writing in the event of a substantial breach. Should Hood College and **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational program until it would have been concluded absent the termination.
23. Modifications and Amendments of Agreement. This Agreement shall only be modified in writing with the same formality as the original Agreement. If Addenda require updates, this Agreement may be amended by written agreement of the parties made subsequent to this agreement. To be effective, such amendments must make explicit reference to this agreement and must be signed by authorities with signature authority for the respective institutions.
24. Nondiscrimination. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
25. Interpretation of the Agreement. The laws of the State of Maryland and \_\_\_\_\_\_\_\_\_\_\_\_\_ shall govern this Agreement.
26. Relationship of Parties. The relationship between the parties of this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
27. Assignment. Neither party shall assign, sell, or otherwise transfer this Agreement without prior written consent of the other. Any such purported assignment, sale or transfer shall be void.
28. Indemnification. Both parties agree to defend, indemnify, and hold the other organization(and its employees, trustees, officers, agents and representatives) harmless from any and all claims, damages, losses and expenses including but not limited to attorney's fees and costs, made against the other relating to, arising out of, or alleged to have resulted from any acts, errors, or omissions of the organization, its employees, directors, officers, agents, representatives, or participants from the organizations fulfillment of the contract terms, or otherwise resulting from the negligence or recklessness of the parties while the other is on its property.

1. Representatives

Each party shall designate a representative responsible for expediting and directing applications and admissions to the Collaborative MBA/MS Program.

|  |  |
| --- | --- |
| **Hood College** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ University** |
| Graduate Program Dean  April Boulton, Dean of Graduate Programs  Graduate Admissions  Christian DiGregorio, Director Admissions  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Program  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, Program Director of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |

1. Signatures

For Hood College:

Debbie Ricker, PhD Date

Provost

For **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date

Attachment A

List of Prerequisites and Course Equivalencies for Articulation

**INSERT**