Microsoft Authenticator App Setup for Hood College

Hood College requires Multi-factor Authentication (MFA) to logon to most Hood College systems. The Microsoft Authenticator App can make the MFA process easier, especially if you are in an area where there is limited cellular phone signal. The Microsoft Authenticator app can use cellular signal and Wi-Fi networks to receive MFA codes.

 Download and install the Microsoft Authenticator app for your mobile device from your app store (Apple App, Google Play, etc.)





Microsoft Authenticator

3. Select **CONTINUE**. Note: If you want to share your usage data select the switch to enable that feature.

Help us improve Microsoft Authenticator			
By allowing us to collect additional non-personal data, you can help us improve the app. You can turn this on or off at any time in the Settings page			
Help improve the app by sharing your app usage data			
Continue			
Microsoft Privacy Statement			

Microsoft Privacy Statement

4. Select ADD WORK OR SCHOOL ACCOUNT



5. Enter you Hood College email address and select NEXT

Microsoft	
abc010@hood.edu	
Can't access your account?	
	Next

6. Enter your Hood College email password and click SIGN IN



7. Select your verification method

8.	Approve your sign in request by entering your Text code or
	approving your Phone call

9. Select ALLOW

10. Your account is now added. Select FINISH

abc010@hood.edu Verify your identity	
Text +X XXXXXXX22	
Call +X XXXXXX22	
Are your verification methods current? Check at https://aka.ms/mfasetup	
PASSWORDS: If you need to change your @hood.edu password, please go to password.hood.edu. If you need to change your @ilfetime.hood.edu password, please change within Office 365	

HOOD	
abc010@hood.edu	
Approve sig	gn in request
"Authenticator"	Would Like to
Send You No Notifications may sounds, and icon ba be configured	otifications include alerts, adges. These can in Settings.
Don't Allow	Allow



11. Click **OK** if you receive an App Lock message.



12. Your Microsoft Authenticator App is now configured. **NOTE:** When you login to Hood College systems with you Hood College email account you will receive an MFA code that you enter into your Microsoft Authenticator App to verify your identity (Example A). Alternatively, you can still use a traditional text code or Phone call to verify your identity (Example B). To reach the alternate verification options, click the "I can't use my Microsoft Authenticator app right now" link.

