**Hood College Administrative Unit Goal Assessment**

**2022-2023 Assessment Results**

Administrative Unit:

Contact:

**Overview**

Administrative unit assessment allows Hood to ensure a continuous culture of growth and improvement. In our last Middle States accreditation review, we were encouraged to ensure that continuous assessment was occurring at all levels of the organization and that results were being used to improve operations. This process will ensure that we are able to successfully demonstrate we meet this accreditation standard. More importantly, annual goal-setting and assessment is one way to ensure and demonstrate our commitment to continuous improvement in fulfillment of our mission. While not required, some goals will also map to initiatives of the college’s strategic plan, thus allowing us to follow progress and remain accountable for achieving stated goals.

The goals selected should not be those that are a regular part of your area’s functions or activities but are goals that will improve your unit or department. Please note that these are **unit goals**, not individual performance goals. Selected goals should be realistic but can also be goals that stretch your unit to some degree. In other words, guaranteed achievement is not necessary, nor does the outcome impact your own performance. Please ensure that the goal is clear and measurable. Also ensure that all goals and outcomes are reviewed and approved by your supervisor before submitting the assessment report.

Please **report on 2-4 unit goals** from the 2022-2023 academic year. Additionally, **present 2-4 new unit goals** for the 2023-2024 academic year. At least one of your new goals should be different the previous year.

The first half of your unit’s assessment report reviews the achievement of goals in the 2022-2023 academic year. The second half of the report plans unit goals for the 2023-2024 academic. Please submit this completed report to OIRA at assessment@hood.edu by **June 30, 2023**.

**2022-2023 Administrative Unit Goals**

These were the goals that your unit provided for 2022-2023:

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|  |

Do your unit goals align with a goal/subgoal in Year 1 of the 2022-2025 Strategic Plan? (Please select)





If yes, please record the 2022-2025 Strategic Plan alignment:

|  |  |
| --- | --- |
| Goal: |  |
| Subgoal: |  |

**Metrics & Results**

|  |  |  |
| --- | --- | --- |
| Metric: How was achievement of the goal measured? | Metric Value/Result | Metric Achievement? |
|  |  |   |
|  |  |  |
|  |  |  |
|  |  |  |

**Reflection & Notes**

*Questions to consider:*

* *Why was your unit able/not able to complete your goal?*
* *How has the goal helped students or your unit?*
* *What changes have been that reflect continuous improvement?*

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**2023-2024 Assessment Plan**

**2023-2024 Administrative Unit Goal**

Please provide **2-4** clear and measurable unit goals. At least one of these goals should be different than prior goals.

Consider the SMART acronym: **S**pecific, **M**easurable, **A**ttainable, **R**elevant, **T**ime-bound

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Do your unit goals align with a goal/subgoal in Year 2 of the 2022-2025 Strategic Plan? (Please select)





If yes, please record the 2022-2025 Strategic Plan alignment:

|  |  |
| --- | --- |
| Goal: |  |
| Subgoal: |  |

**Goal Metrics & Strategies**

Please describe at least one metric per unit goal (add table rows as necessary):

|  |  |
| --- | --- |
| Goal | Metric: How will achievement of the goal be measured? |
| #1 |  |
| #2 |  |

Please describe strategies for achieving the unit goals in 2023-2024:

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