

SPRING 2020 S/U GRADE CHANGE FORM: UNDERGRADUATE

Submit to registrar@hood.edu by **May 1, 2020 (5 p.m.)**

Student Name:

ID#

Hood Email:

List every course in which you are currently enrolled this Spring 2020 semester for which you wish to switch from letter grade to S/U option:

Course ID (e.g. BIOL 110)	Section Number	Instructor (last name)

By signing this form, I acknowledge the following statements:

- As per the catalog, the definitions of an “S” (C- or better) and “U” remain in place.
- This temporary policy change does not alter existing grade requirements for my major. For example, if a C or better is required in a specific class, an S grade will not suffice. Refer to the College Catalog for clarification on course grade requirements for specific majors.
- Grades of “S” fulfill requirements and add to overall credits completed, but carry no grade value and will not affect my GPA.
- I understand that if I am repeating a course under the “grace grade” policy, I must keep the original grading plan. If the original course was taken on S/U basis, I must keep the S/U plan. Likewise, if the original course was taken on a letter-grading plan I may NOT opt for S/U grading.
- Some graduate and professional schools may frown upon S/U grades since it is unclear what level of mastery the student achieved in the course.
- Taking a course as S/U will not negatively impact my standing in the Honors Program provided that no low or unsatisfactory grades are earned.
- First-year students interested in the possibility of joining the Honors Program are encouraged to retain letter grades in their classes so that their end-of-semester GPA includes those grades.
- Tischer Scholars writing Departmental Honors Papers must retain a letter grade in the 499 class.

Student Signature*: _____ Date: _____

Advisor (please print): _____

Advisor Signature*: _____ Date: _____

*Signatures may be inserted as a digital image or provided via email consent

Office use only

Student record updated _____

Student notified form processed _____

Signature of Registrar Staff/Date _____