



## RESIDENT ASSISTANT EMPLOYMENT APPLICATION (*due 2p.m. Feb. 12*) FOR 2020 - 2021 ACADEMIC YEAR

### Personal Information

*The information in this first section will only be shared with Residence Life professional staff.*

Today's Date: \_\_\_\_\_ Student ID#: 000

Full Name: \_\_\_\_\_

Name you prefer to be called (nickname, if different than above): \_\_\_\_\_

Age: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Gender: \_\_\_\_\_

Mobile Phone #: \_\_\_\_\_ Hood E-mail Address: \_\_\_\_\_@hood.edu

Total Completed College Credits: \_\_\_\_\_

Cumulative Grade Point Average (4.0 scale): \_\_\_\_\_ Fall 2019 Grade Point Average (4.0 scale): \_\_\_\_\_

Month and Year Started at Hood College: \_\_\_\_\_

Expected Graduation Semester and Year: \_\_\_\_\_

*If you answer "Yes" to any of the next four questions, please attach an explanation on a separate sheet of paper.*

1. Have you ever been disciplined by a college disciplinary system? \_\_\_\_\_ Yes \_\_\_\_\_ No
2. Have you ever been convicted of a crime other than parking or traffic violations? \_\_\_\_\_ Yes \_\_\_\_\_ No
3. Have you ever applied for a Resident Assistant position? \_\_\_\_\_ Yes \_\_\_\_\_ No
4. Have you ever been terminated or asked to resign from any job? \_\_\_\_\_ Yes \_\_\_\_\_ No

### Short Essay Questions

*For the ten questions below, type your succinct, short, yet thorough, answers on a separate sheet of paper, and attach them to your application.*

1. How do you best receive feedback? How have you sought it to improve? How would you seek it regarding your performance as an RA?
2. Residence halls often consist of students from a variety of backgrounds. How would you promote students getting to know others who are not like themselves?
3. Sometimes RAs have to handle crises such as suicidal ideation or medical emergencies. What are some important things to keep in mind when dealing with a crisis? How would you handle a situation where a resident is in crisis?
4. Being able to communicate often with supervisors, fellow RAs, and others is an important component of the RA role. How do you approach communication, and what are specific actions you take in that process?
5. Imagine that you are in a situation in which you expressed to your supervisor or a fellow RA that you are frustrated with some things that are going on in your life. What kinds of things frustrate you? How do you handle these effectively and ineffectively?
6. Imagine there is a group of residents in the building who are gossiping about another resident in the building. How would you address this group of residents and their behavior?

**Short Essay Questions Continued**

7. There may be times when you make a mistake while serving in the role of an RA such as missing a meeting or submitting something to your supervisor late. How would you handle making a mistake as an RA? What are some important things to consider?
8. What are community standards? Can you explain the purpose of community standards and why they are important?
9. Though change is inevitable, we all strive for stability. What do you do when change is presented to you?
10. Following directions is an important aspect of the RA job. How would you ensure that you follow directions correctly and accurately complete a task given to you?

**College Information**

Current Class Standing (circle one):      First-Year      Sophomore      Junior

Major(s): \_\_\_\_\_

Minor(s): \_\_\_\_\_

Current campus residence (Building and Room #): \_\_\_\_\_

Name of Current Resident Assistant: \_\_\_\_\_

Other residence halls you have resided in at Hood:	Year:	RA's Name
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Transfer Students**

College/University attended prior to Hood College: \_\_\_\_\_ City/State: \_\_\_\_\_

**Study Abroad Program Participation**

Do you plan to participate in a Study Abroad program during the 2020 - 2021 academic year?    Yes    No

If yes, which semester?      FALL      SPRING

**Building Placement Preference**

The preferences below are just that - preferences. The Office of Residence Life reserves the right to place RAs where the professional staff determines their talents will most benefit the campus and the residence life program. Placements are subject to change as needed. Check which preference you have regarding building placement decisions.

- \_\_\_\_\_ Consider me only for working directly with new first-year students  
 \_\_\_\_\_ Consider me only for working directly with upperclass students  
 \_\_\_\_\_ Consider me for either

### **Résumé**

Attach to your application a recent copy of your professional résumé. **It is important you answer the following Employment History questions, even though the information is listed on your résumé.**

### **Employment History**

*Print your employment history, beginning with your most recent paid experience.*

Position: \_\_\_\_\_ Employer: \_\_\_\_\_  
Employment Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
May we contact this employer as a reference? \_\_\_\_ Yes \_\_\_\_ No. Phone #: \_\_\_\_\_  
Duties: \_\_\_\_\_

Position: \_\_\_\_\_ Employer: \_\_\_\_\_  
Employment Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
May we contact this employer as a reference? \_\_\_\_ Yes \_\_\_\_ No. Phone #: \_\_\_\_\_  
Duties: \_\_\_\_\_

Position: \_\_\_\_\_ Employer: \_\_\_\_\_  
Employment Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
May we contact this employer as a reference? \_\_\_\_ Yes \_\_\_\_ No. Phone #: \_\_\_\_\_  
Duties: \_\_\_\_\_

Position: \_\_\_\_\_ Employer: \_\_\_\_\_  
Employment Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
May we contact this employer as a reference? \_\_\_\_ Yes \_\_\_\_ No. Phone #: \_\_\_\_\_  
Duties: \_\_\_\_\_

Position: \_\_\_\_\_ Employer: \_\_\_\_\_  
Employment Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
May we contact this employer as a reference? \_\_\_\_ Yes \_\_\_\_ No. Phone #: \_\_\_\_\_  
Duties: \_\_\_\_\_

### **Leadership and Volunteer Experiences**

*List your all leadership and volunteer (unpaid) experiences beginning with the most recent:*

Organization: \_\_\_\_\_ Position: \_\_\_\_\_ Dates: \_\_\_\_\_  
Skills Acquired: \_\_\_\_\_

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Skills Acquired: \_\_\_\_\_

Organization: \_\_\_\_\_ Position: \_\_\_\_\_ Dates: \_\_\_\_\_  
Skills Acquired: \_\_\_\_\_

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Skills Acquired: \_\_\_\_\_

Organization: \_\_\_\_\_ Position: \_\_\_\_\_ Dates: \_\_\_\_\_  
Skills Acquired: \_\_\_\_\_

### Special Skills

List here or attach a typed copy of any special skills, certifications, positions or training you have had that you would consider applicable for the Resident Assistant position.

[illegible]**Time Commitment Next Academic Year**

List here or attach a typed copy of **ALL** activities and employment you *anticipate* being involved in next year, including athletics, student organizations, spiritual activities, volunteer work, tutoring or other campus employment, off-campus employment, theatre, internships, and any other time commitments beyond classes. In addition, list the amount of time per week you expect to commit to each activity, and any officer roles you expect to hold. You should include any commuting time, if applicable.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

*The information submitted with this application is complete and honest to the best of my knowledge. After reviewing the RA job description, I meet the minimum job qualifications and am able to fulfill the job requirements. I understand that if verifiable information regarding the minimum qualification disqualifies me, I will not be interviewed/considered for this job.*

\_\_\_\_\_  
(Signature of Applicant)